



WASHINGTON STATE

**COUNTY ROAD
ADMINISTRATION BOARD**

CRABoard Meeting

January 18, 2024
Olympia, Washington

**2404 Chandler Court SW, Suite 240
Olympia, WA 98502
360-753-5989
www.crab.wa.gov**



WASHINGTON STATE
COUNTY ROAD
ADMINISTRATION BOARD
AGENDA
January 18, 2024
CRAB Office - Olympia, Washington
via Zoom

January 17

Legislative Hill Visit (12:30 pm - 4:30 pm)

Gather by 11:30am - 12:30pm to discuss plans before heading up to the Capitol

January 18

1:30 PM Call to Order

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ADJOURN

Dinner - 5:00pm

Location: Mercato Ristorante (111 Market St NE, Olympia, WA 98501)

Chair: _____

Attest: _____

Minutes
County Road Administration Board
October 26, 2023
Spokane County Courthouse – Commissioner Room (Spokane, WA)
and Zoom participation

Members Present: Rob Coffman, Lincoln County Commissioner, Chair
Grant Morgan, PE, Garfield County Engineer, Vice-Chair
Lindsey Pollock, Lewis County Commissioner, 2nd Vice Chair (via Zoom)
Doug McCormick, PE, Snohomish County Engineer
Brad Peck, Franklin County Commissioner
Art Swannack, Whitman County Commissioner
Eric Pierson, PE, Chelan County Engineer (via Zoom)
Carolina Mejia, Thurston County Commissioner (via Zoom)

Members Absent: Al French, Spokane County Commissioner

Staff Present: Jane Wall, Executive Director
Drew Woods, PE, Deputy Director
Eric Hagenlock, IT Director
Derek Pohle, PE, Support, Training and Compliance Manager
Jason Bergquist, Executive Assistant
Steve Johnson, PE, Grant Programs Manager
Brian Bailey, Design Systems & UAS Program Manager
Jacque Netzer, Communications Director

Staff Present: Mike Clark, Road System Inventory Manager
Via Zoom Cameron Cole, GIS Manager
Liana Roberson, GIS Specialist

Guests: Scott Yaeger – Adams County Engineer
Todd O'Brien – Adams County Public Works Director
Walt Olsen, P.E. – Lincoln County Engineer
David Orvis – Lincoln County Public Works Director
Dean Cornelison– Whitman County Engineer
Mark Storey – Whitman County Public Works Director
Axel Swanson, WSACE Managing Director

General Public: Josh Patrick, Chelan County (via Zoom)
John Becker, Grays Harbor County Engineer (interim)(via Zoom)

Thursday, October 26, 2023

CALL TO ORDER

Chair Coffman called the meeting to order at 8:40 am.

CHAIR'S REPORT

Approve Agenda for October 26, 2023 Meeting

Commissioner Peck moved and Commissioner Swannack seconded to approve the agenda as presented. **Motion passed unanimously.**

Approve Minutes of July 27-28, 2023 CRABoard Meeting

Grant Morgan moved and Commissioner Peck seconded to approve the revised minutes of the July 27-28, 2023 CRABoard meeting. **Motion passed unanimously.**

Set 2024 CRABoard Meeting Dates

Chair Coffman asked for any comments on the proposed dates for the 2024 Meeting schedule. Commissioner Swannack raised some concerns over the January 19, 2024 date due to FMSIB meeting both he and Commissioner French also serve on, but Jane Wall shared that we're aware of this conflict. She explained the plan was to have an all-day board meeting on January 18 and then do a Hill visit with Legislators on the Friday, January 19 for those that could attend.

Grant Morgan moved, and Commissioner Swannack seconded to set the 2024 meeting dates for January 18-19 (Olympia), April 25-26 (Olympia), July 25-26 (Port Angeles) and October 24-25 (Walla Walla). **Motion passed unanimously.**

Public Comment Period

Chair Coffman opened the floor for any public comment. Seeing that there was none, he closed discussion. Chair Coffman resumed the Board meeting.

Public Hearing @8:45am

Drew Woods provided an update to the Board that the changes made to WAC 136-03 (updating our Public Records policy), which were approved at our July Board meeting, went into effect September 2, 2023.

Proposed WAC Changes –

Drew Woods reviewed an overview of the proposed WAC changes as advertised in Washington State Register 23-19-079 for:

- Amending WAC 136-12, 136-14, and 136-20 to make changes to the standards of good practice.
- Amending WAC 136-130, 136-161, 136-165, and 136-180 to make changes to the rural arterial program (RAP).
- Amending WAC 136-400 to change outdated program titles.

CRAB staff did a round of outreach to the counties and no written comments were received. An email was also sent to the counties advising them of the proposed WAC changes and public hearing. Two Q&A sessions were also held over Teams for anyone to drop by to ask questions.

Chair Coffman asked Drew if the Board approved the proposed WAC changes, when would they take effect. Mr. Woods explained that once we file a CR-105 with the Code Revisers office, the changes will take effect 45 days from that date.

Doug McCormick moved and Commissioner Peck seconded to approve the proposed WAC changes in Washington State Register 23-19-079. **Motion passed unanimously.**

CERTIFICATIONS

Resolution 2023-009 - Apportion RATA Funds to Regions

Steve Johnson presented Resolution 2023-009 - Apportion RATA Funds to Regions, which authorizes the accrued amount of \$6,959,010 deposited to the RATA for July, August and September 2023 be apportioned to the regions by the established 2023-2025 biennium regional percentages after setting aside \$180,836 for administration.

Commissioner Swannack moved and Doug McCormick seconded to approve Resolution 2023-009 - Apportion RATA Funds to Regions. **Motion carried unanimously.**

PROJECT BOARD ACTIONS

Mr. Johnson presented two RAP requests received from Chelan and Whitman Counties that need CRABoard approval.

Chelan County has requested to “borrow ahead” its remaining \$659,600 in 2025-2027 RATA project funding to construct its Wenatchee Heights Road (Project #0423-01) in 2023.

Commissioner Swannack moved and Grant Morgan seconded to approve Chelan County’s request to borrow ahead needed remaining funds in 2025-2027 RATA funding. Eric Pierson abstained from voting since he’s a Board Member and the Chelan County Engineer. **Motion carried unanimously.**

Whitman County has requested to “borrow ahead” its remaining \$448,800 in 2025-2027 RATA project funding in order to construct its Sand Road Project (#3823-01) in 2023.

Mark Storey, Whitman County Public Works Director, confirmed that his county does have staff capacity to advance the project. He explained that the project doesn’t qualify for Federal funds because of the road’s functional classification which is why they were needing CRAB’s help.

Commissioner Peck moved and Commissioner Mejia seconded to approve Whitman County’s request to borrow ahead needed remaining funds in 2025-2027 RATA funding. Art Swannack abstained from voting since he’s a Board Member and the Chelan County Commissioner. **Motion carried unanimously.**

SPECIAL PRESENTATION –

Steve Johnson provided the Board with an in-depth overview of the Rural Arterial Program (RAP).

Chair Coffman requested that Steve record himself narrating the presentation he gave and make that available to share out with the Board and perhaps counties to share with their staff. Mr. Johnson’s presentation will be the foundation for a data story to be completed in 2024.

CALL FOR PROJECTS 2023-25 Biennium*

Mr. Johnson explained per “WAC 136-161-020, the Rural Arterial Program project funding cycle begins at the fall odd-year CRABoard meeting, when the board considers the Rural Arterial Trust Account (RATA) balance and future revenue to determine if enough funds will be available to provide for an additional array of projects for the ensuing biennium (2025– 2027).”

Staff recommends a call for projects be issued by the CRABoard opening January 2024 for projects to be funded with the 2025 – 2027 biennial budget, with the first allocation to occur in the CRAB Board’s spring of 2025 meeting. The call for projects will require preliminary proposals be submitted to CRAB by March 1, 2024. Final proposals will be due by September 2024.

The funding level recommended by staff is \$70,000,000 based on projected RATA balance, forecast revenues, and timing for construction reimbursements of projects to be funded. The high funding level will help to ensure a large array of projects to consider for award in April 2025.

In the event that revenue estimates are significantly reduced in the actual '25-'27 budget, the CRABoard is able to adjust the award amount accordingly.

Staff further recommends that in the event the RATA balance should drop to \$5,000,000, projects be delayed based on progress as certified in RAP Online and discussions with the county engineers.

Grant Morgan moved and Doug McCormick seconded to approve a Call for Projects 2025-2027 Biennium. **Motion carried unanimously.**

Chair Coffman called for a 10-min recess @ 10:26am, and meeting resumed @ 10:39am.

COUNTY OVERVIEW & PROJECT PRESENTATIONS

Adams, Lincoln & Whitman counties were each invited to present to the Board an overview of their CRAB funded projects, including any challenges perhaps they’re currently facing. Speakers included: Scott Yaeger (Adams County Engineer), Todd O’Brien (Adams County Public Works Director), Walt Olsen (Lincoln County Engineer), David Orvis (Lincoln County Public Works Director), Dean Cornelison (Whitman County Engineer), and Mark Storey (Whitman County Public Works Director).

Chair Coffman called for a 30-min lunch recess @ 12:25pm, and meeting resumed @ 1:04pm.

EXECUTIVE DIRECTOR’S REPORT

Annual Certification Form

Director Jane Wall asked for approval of the 2023 Annual Certification Form. While the format is different, the required information and data is the same as the 2022 Annual Certification form.

Grant Morgan moved, and Commissioner Swannack seconded to approve the 2023 Annual Certification Form. **Motion passed unanimously.**

Director Activities

Jane Wall reviewed the current Strategic Planning Update with the CRABoard and provided some commentary on where things are progressing.

We have made great progress on our communications with outside audiences. We are publishing a monthly newsletter, revamping our annual report, and have made small changes to the website. We would like to do more with the website but that is going to take more staff time and resources than we can expend at this time.

We have also done a great job of getting out on the road and into the counties this year. We visited every county, many more than once. We've held trainings, hosted meet and greets, and checked in our Rural Arterial Program project progress.

Washington State House Transportation Chair – Representative Fey

Chair Coffman introduced Representative Fey (representing the 27th District). *He provided updates on the adopted budget (“Move Ahead Washington” transportation revenue package), as well as shared his thoughts on the upcoming legislative session.* He spoke about the challenges going into this next session pertaining to post-pandemic cost increases that come from a variety of sources. He also talked about how it's much more competitive for labor and contractors, and some legacy supply chain problems, that impact the ability to get resources needed to get the construction work done that's planned.

Representative Fey spent a full hour with the board answering questions and providing his perspective on a variety of transportation issues. These included discussions around a Road Usage Charge, the Climate Commitment Act and the revenues being generated from the carbon markets, and investing in preservation and maintenance. It was a great, candid conversation, and we are very appreciate of Rep Fey's willingness to join us,

ENGINEERING REPORT

Drew Woods acknowledged the successful launch on October 6th of the County Annual Report System (CARS) system in SmartSimple. From the great project management of Eric – to the tireless work of Derek and James troubleshooting, fixing, and improving the system – to Derek and Brian creating training videos for the learning management system – to Angela ensuring integration with Secure Access Washington (Allows one login for all the CRAB systems) – to Scott working on digital signatures and numerous other tasks. It was a true CRAB team effort that should be celebrated. The same philosophy and hard work with Donna and Steve should result in similar successes as we prepare to go live with the RAP Online replacement in Smart Simple in the next month.

Mr. Woods shared that we continue to work diligently on a \$200,000 grant that CRAB received from the Traffic Safety Commission to develop training and resource materials for GIS-Mo. Cameron and Eric have completed getting the scope of the work defined and quotes are almost finalized from DTS VueWorks, ESRI, and IMAGINiT Technologies. He explained that as we move into the implementation phase of the project, Brian will be taking the project over to work with the contractors to produce the videos and resources. He will then load everything into the Pinnacle LMS system for use by the counties.

In October, the RFP for CRAB's Grant Effectiveness Study was advertised. A steering committee of CRAB staff and county representatives provided input on the RFP producibles and due dates. The goal is to have the final report issued by July 2024 with the consultant giving presentations of the findings at the Washington State Association of County Engineers conference in June 2024 and at the July 2024 CRAB Board meeting. This will also give staff time to submit any budget requests for the 2025 long legislative session resulting from the study findings.

County Compliance

County Engineer Appointments

Mr. Woods shared the appointment of Jesse Larson, P.E. as County Engineer for Pend Oreille County which took effect on August 14, 2023. On November 1, 2023, Esco Bell, P.E. will begin work as the new Island County Engineer, since Connie Bowers will be retiring.

County Engineer Vacancies

There are 3 active county engineer vacancies in Asotin, Grays Harbor, and Pacific counties. Asotin County has a consulting firm providing interim county engineer support through December 1, 2023. John Becker, PE is serving as interim County Engineer for Grays Harbor County. Grace Barnkow resigned as Pacific County Engineer effective September 15, 2023, however Pacific County has yet to put a plan in place to satisfy WAC 136-12 while they're actively recruiting to fill the position.

County Audit Reviews

According to the State Auditor's Office (SAO), there were 29 county audits – 24 Financial, 4 Accountability, and 1 Fraud – with a total of 19 findings and 14 management letters sent out. Mason County received a management letter regarding updating its procurement policy. Klickitat County received a management letter needing more robust policy/practice in place to detect fraud in fuel use.

RAP Program Status

The RAP Program Status summary sheet presents an at-a-glance summary of the number of active RAP projects, project status, account total historic revenue and usage (which includes \$175.5M Total RATA obligated to currently active projects), and summarizes the most recent quarterly revenues and expenses.

Completed Road Projects

Mr. Woods shared some before & after photos and project highlights for a few completed road projects, including *NE Manley Road* – #R-0613-03 (Clark County); *NE Munch Road* – 3R-0617-01 (Clark County); *Columbia Street Overlay* – 2R-3515-02 (Wahkiakum County); and *East Smith Road* – 2R-3719-03 (Whatcom County).

RAP Projects

In quarter 3, Steve Johnson reviewed recently completed RAP projects. We are catching up with these project field reviews as well as some project audits. Several active RAP projects reached construction this quarter, qualifying for the Match Adjustment amendment. A summary list of these projects, including total RATA allocations, is included as an appendix. SmartSimple RAP Online replacement efforts have continued, and the effort will increase now that the CARS replacement is live.

Current & Previous Board Actions

Project Actions taken by CRAB staff were then briefly shared on screen, followed by an update on Previous Board Actions taken (included in the board packet). Current board actions were:

Douglas County requested a scope change for their McNeil Canyon Road RC project. The request is based on findings during preliminary design that lead to increasing the project length from 0.9 miles to 1.15 miles. The additional length will allow the elimination of a curve, and a better

transition to existing alignments and widths. The change in length did not alter the project scoring, and therefore did not change the project ranking in the original funding array. The director forwarded a letter on September 8, 2023 accepting the scope change and modifying the project beginning and ending mileposts.

Ferry County requested a scope change for their Bridge Creek Section 13 3R project. The request is based on the discovery that original mapping of beginning and ending mileposts were incorrect. The revised beginning and ending mileposts corrects the project location and matches the original intent of the project, based on the original prospectus vicinity map. The correction does not change the project ranking in the original funding array. The director forwarded a letter on October 4, 2023 accepting the scope change and modifying the project beginning and ending mileposts.

Budget Update

2023– 2025 Supplemental Budget Requests

- 23-25 Budget appropriated \$422,000 in RATA funding for federal funds facilitator positions at CRAB. CRAB received an informal opinion from the State AG’s Office that the federal fund facilitator program is limited to rural county arterial and collector roads. Since that is not how the program was proposed or the intent of the Legislature in funding the program, CRAB is requesting the Legislature fund the program with Motor Vehicle Account funds so the program can be implemented as proposed.
- 23-25 Budget appropriated \$482,000 in RATA funding for increased software license fees. Most of the software is not used by RATA. Software is to complete statutory duties of CRAB. CRAB is requesting the increased software costs be funded across all three operating accounts used by CRAB – RATA, CAPA, and MVA.
- Increase the MVA transfer to RATA by \$4,487,000 to replace the transfer reduction adopted at the end of the 21-23 biennium in the 2023 supplemental budget. The previous transfer amount had been used to determine program funding and has been allocated to projects.

IT DIVISION REPORT

Eric Hagenlock, CRAB IT Director, provided the following updates from his team:

CARS Go-Live

CRAB Staff completed implementation of SmartSimple Software-as-a-Service (SaaS) for CRAB Annual Reporting System (CARS), December reports. Although many CRAB staff from both IT and Engineering contributed to the success of this project, James Rea and Donna Quach, both Software Engineers, deserve recognition for the amazing work they did throughout! The system was opened to county staff on October 6th. December reports include Annual Construction Program, County Arterial Preservation Program, Pavement Management Certification, Maintenance Management Certification, Work Plan and Budget, and County Budget Summary. Each of these reports must be submitted by each county’s appointed County Engineer by December 31st, 2023. As of October 18th, twenty-three (23) of thirty-nine (39) counties have onboarded at least one user into the new CARS platform.

GIS-Mo

GIS-Mo Transportation Asset Management System (TAMS) is CRAB’s system of record for county road log which is used for all facets of CRAB business, including, MVFT distribution, RAP project location, system analysis, etc. On September 29th, CRAB officially decommissioned it’s Mobility

application, the predecessor to GIS-Mo. CRAB staff concentrated on outreach on organizational change management to ease this transition and based on number of calls, emails, and helpdesk tickets since Mobility went offline appears to have been successful. During August, September, and part of October 2023 include an ESRI symbology contract which resulted in an overhaul to all road log layers in GIS. The new look has been through a small workgroup of county staff, and a widely distributed survey of county staff, to collect feedback before finalizing this project. The overriding consensus is in favor of the changes proposed and CRAB GIS is moving forward to final implementation.

GIS

CRAB GIS has grown dramatically since the rollout of GIS-Mo in 2021. Since this time, Cameron Cole, GIS Manager and Liana Roberson, GIS Specialist, have been invited to speak and present at many conferences and community events. Industry professionals are consistently impressed with the level of data on such a large system of roads CRAB staff is able to maintain. A testament to not only CRAB staff, but the county staff that enter and quality check this information. On October 11th, they presented at the ESRI Roads & Highways User Group (RHUG). Their presentation resulted in a follow-up invitation to the product development meeting. A benefit to CRAB and counties to have a seat at the table in a product so integral to county road log maintenance. In August, CRAB GIS participated in a workshop with Arizona DOT. This was a great information exchange. One valuable takeaway is a cross-section visualization tool CRAB staff is evaluating and hopes to integrate with GIS-Mo to help county staff quality check their road log data.

Systems & Security

Security Activities - Since the program began in 2021, CRAB has consistently ranked in the top 10 of 150 state agencies in security score. During a September 2023 Chief Information Officer (CIO) & Chief Information Security Officer (CISO) update, CRAB was recognized as #1 in this area! Specifically, the state CISO, Jack Potter, recognized Scott Campbell, IT Security Engineer, and his consistent quality of work in this area. Currently our security score sits at 824 of 900. Anything over 750 being a good score.

However, user behavior is as much of a threat to security as software updates and system patches that are aggregated for security score. When such threat is phishing emails. To keep CRAB staff alert to these threats, Angela Rice, IT Systems Administrator, has a campaign that runs monthly. At least one staff failed this campaign in the first five of six months in 2023. This has improved to one fail in the last four months.

Training & Support

CRAB staff is committed to the highest standards of customer service and support. This is no easy task with many organizational changes occurring either close together, or in some cases, simultaneously. In March of 2023, CRAB IT began a monthly GIS-Mo Forum and weekly Open Support Hours. Both have been a great success. Open Support Hour has over 400 participants between March 28th, 2023 and October 17th, 2023; averaging 20 participants/week. GIS-Mo Forum saw 403 participants between March 7th and October 3rd; averaging 50 participants/week.

In addition to interactive training, meetings, and support calls, CRAB's Pinnacle Learning Management System (LMS) provides much of the on-demand knowledge resource. Over three years GIS-Mo has had more than 4k unique views. You can see from the chart below the trend is increasing, and we expect this to continue as we add additional content.

Operations & Administration

IT

Portfolio - CRAB IT has implemented formal project management into it's everyday work. Since the inception of this program in May 2023, CRAB IT has completed 15 projects, has 23 active projects, and another 33 project requests. Part of the project request and approval process is to determine strategic goal alignment of the project. Below you can see active projects by strategic goal alignment vs the requested projects by strategic goal alignment.

WSACE Managing Director – Axel Swanson

Mr. Swanson reported on the activities of the Washington State Association of County Engineers (WSACE). The WSACE Board appointed Craig Erdman, Franklin County Engineer, to the Eastern District Representative position. The Board, Managing Director, and members are preparing for the November 2023 County Leaders Conference in Spokane and continue to focus on subcommittee work related to both updating our strategic plan and legislative priorities for 2024.

Mr. Swanson continues to track studies and participate in legislative workgroups, most notably the Municipal Research and Services Center (MRSC) study for the Washington State Legislature related to the capacity of local governments to partner with WSDOT to perform preservation and maintenance or construction projects on state highways. They are also following the Washington State Transportation Commission's Route Jurisdiction Study and will get an update at the County Leaders Conference (CLC). He mentioned they continue to track agency rulemaking and meet with agencies regarding regulatory challenges. Most recently, WSACE submitted a combined comment letter with the Association of Washington Cities regarding the Washington Department of Fish and Wildlife's proposed Fishway and Screening Rule.

Mr. Swanson continues to work on research, outreach, and contract preparation for WSACE studies and projects. These projects include inventory of county-owned fish passage barriers, updating the County Road Administration Board's data dashboard, developing guidance for county Public Works Departments conducting environmental justice assessments and forming community engagement plans, identifying best practices within public works for the recruitment and retention of employees, and updating the 2020 County Transportation Revenue Study.

WSACE members continue to participate on many boards, committees, and work groups related to county transportation and infrastructure during the interim and Mr. Swanson is actively working with Communications & Member Services staff on planning for the Professional Development Conference in February and the next Annual Conference in June of 2024.

Mr. Swanson presented at the APWA conference and IACC conference in October. WSACE is looking forward to providing a presentation to the Joint Transportation Committee at the CLC in November and working with MRSC and WSAC Communications & Member Services staff to put together a free workshop on new public works contracting laws for county officials in December.

Chair Coffman *noted that there was no need for an Executive Session.*

Chair Coffman adjourned the meeting at 3:59pm.

Chair

Attest



December 26, 2023

Jane Wall
Executive Director
County Road Administration Board
2404 Chandler Court SW
Suite 240
Olympia, WA 98502-6067

Dear Jane Wall:

The Executive Committee of the Washington State Association of Counties (WSAC) have chosen to appoint the following county official to the County Road Administration Board:

Peter Browning, Skagit County Commissioner

If you have questions about the nomination and appointment process, please contact WSAC Member Experience Manager, Jessica Strozewski, at (360) 489-3018 or jstrozewski@wsac.org

Sincerely,

Eric B. Johnson
Executive Director
Washington State Association of Counties

cc:

Peter Browning, Skagit County Commissioner



WASHINGTON STATE **COUNTY ROAD ADMINISTRATION BOARD**

WELCOME TO OUR NEWEST BOARD MEMBER ---



Skagit County Commissioner

Peter Browning (District 2)



Commissioner Browning was first elected to the Board of County Commissioners in 2020. Prior to his election, he worked as Executive Director of the Burlington Edison Chamber of Commerce and previously worked as a Director in the Skagit County Health Department. He also serves as Skagit Regional Health Commissioner.

Commissioner Browning's health and business background brings a unique perspective to the board. In addition to his work experience, he has served terms with the boards of Skagit Rotary, United Way of Skagit County, Northwest Incident Command, United General Hospital Quality Control Team, and the Skagit County Substance Abuse board.

Commissioner Browning and his spouse chose Skagit Valley to raise their two kids, and have lived here for over 30 years.



WASHINGTON STATE
**COUNTY ROAD
ADMINISTRATION BOARD**

3A. 2023 ANNUAL REPORT

The County Road Administration Board is [directed](#) to report annually on the status of county road administration in each county, including recommendations for improving the administration of county road programs.

We are pleased to share with you our new, all-digital 2023 Annual Report

2023 Status of Road Administration in Each County
2023 Recommendations for Improvement
2023 Agency Key Accomplishments

Additionally, we are pleased to announce a new Legislative Resources page

Legislative Recommendations
Detailed Legislative Requests
Informational Dashboards
Contact Form for Agency Inquiries

Our staff continues to promote the integration of engineering, information technology, and grants administration among the counties of the state. We believe this report will accurately indicate to you, and to the people of the State of Washington, the effectiveness of that effort.

This report and archives of our previous reports can be found on our website at www.crab.wa.gov/about-us/oversight/reports.

As always, we welcome any and all feedback on how we can best serve you!



January 8, 2024

Grays Harbor Board of County Commissioners
100 W. Broadway, Suite 1
Montesano, WA 98563

Mr. John Becker, P.E.
Grays Harbor County Engineer
100 W. Broadway, Suite 31
Montesano, WA 98563

RE: Conditional Certificate of Good Practice

Dear Commissioners:

At the County Road Administration Board's (CRAB) April 2023 board meeting, Grays Harbor was issued a conditional certificate of good practice. The certificate of good practice is the CRAB Board's affirmation that a county is in compliance with the standards of good practice governing the correct use of county road funds and that the county is in compliance with all rules and laws affecting county road operations. This also allows the county to receive their motor vehicle fuel tax allocation and be eligible for CRAB's grant programs.

Grays Harbor county received a conditional certificate of good practice due to the county not being in compliance with WAC 136-20 which requires a county to be in compliance with the National Bridge Inspection Standards. More specifically, the county was not in compliance with the federal requirement that all bridges have load ratings for Special Use Vehicles. The conditional certificate of good practice had the requirement that the county be in compliance by December 31, 2023. As of the writing of this letter, Grays Harbor county has not completed the required load ratings.

The CRAB Board will be discussing and taking action on Grays Harbor's conditional certificate of good practice at its January 2024 meeting. I would like to invite you and the Grays Harbor County Engineer to attend the meeting so that the Board can hear the current status of the load ratings, the corrective action plan the county has or will be implementing to complete the load ratings, and answer any questions the Board members may have before they take action. The Board may take any action it deems appropriate to ensure Grays Harbor's compliance with WAC 136-20. The meeting will be at the CRAB Board room 2404 Chandler Court SW, Suite 240 in Olympia on January 18, 2024, at 1:30pm.



At CRAB, we strive to assist and support the counties in any way to avoid matters rising to the level of severity and consequence that a county must come before our Board. The same goes for the challenges you currently face in Grays Harbor county. CRAB staff are committed to the success of counties, and we are available and willing to assist Grays Harbor in any way we can.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jane Wall". The signature is fluid and cursive, with a large initial "J" and "W".

JANE WALL
Executive Director

CC: Commissioner Rob Coffman (CRABoard Chair)
Drew Woods, P.E. (CRAB Deputy Director)
CRABoard Members

COMPLIANCE MANAGER'S REPORT

Prepared by Derek Pohle, PE

CRABoard Meeting – January 18, 2024

Reporting Period: mid-October 2023 thru mid-January 2024

COMPLIANCE

December 31st, 2023 Submittal Requirements

**Annual Construction Program
Six Year Transportation Improvement Program
County Arterial Pavement Preservation Program
Pavement Management System Certification
Maintenance Management Work Plan and Budget
Road Fund Budget Summary
County Engineer's Certification Form.**

All the above forms and reports required to be submitted to CRAB by December 31st, 2023 in order to maintain compliance with the Standards of Good Practice have been submitted on time by 36 of the 39 counties. This is the first submittal using the new SmartSimple version of CARS and it had its hiccups but, by and large, the launch was successful, and the change did not appear to result in any counties missing the submittal deadline. A number of counties were struggling with personnel vacancy issues which had an outsized effect on submittals. The three counties which did not make the deadline, had at least one delinquent report, were Asotin, Garfield, and Pacific.

- Asotin county has not had a full-time county engineer since June 1st 2023 and their PW staff is severely depleted. The Public Works Director is new and without county experience, and the county is contracted with an outside engineering firm for temporary PE services. There is no institutional knowledge within the PW or OCE/Road department office. They got started on the submittals late but made a good faith effort. It appears the county neglected to adopt an ACP for 2024 during their budget process resulting in voiding the adopted road fund budget, RCW 36.81.130, and being unable to submit an ACP by the December 31st deadline.* The county BOCC adopted the ACP January 8th and made the action retroactive.

- Garfield county has a new county engineer without county experience and the PW staff is totally depleted. There is no institutional knowledge within the PW or OCE/Road department office. They got started on the submittals late but made a good faith effort.
- Over the last 4 years Pacific County has struggled to keep a county engineer employed, six engineers since 2020. Pacific county has not had a full-time county engineer since September 15th, 2023 and their PW staff is severely depleted. The Public Works Director is new and without relevant experience. There is little institutional knowledge within the PW or OCE/Road department office. They got started on the submittals very late due to failure to appoint someone, per WAC 136-12, in PW to be responsible for the day-to-day business of the road department, but a good faith effort was made once they got started.*

For these three counties, compliance with the deadline could have been avoided had they gotten started on the submittals earlier, the forms were available on October 6th, 2023. Lack of having a full time county engineer on staff was also a key issue for two of the three counties.

****Staff recommends to the Board that it issue conditional certificates of good practice, at the April Board meeting, to Asotin and Pacific, entitling them to continue to receive their MVFT allocation. Staff will have updated recommendations at the April 2024 Board meeting.***

Cooperative Procedures for Processing of County Road Accident Reports – WAC 136-28

All counties are required by WAC 136-28 to have responded to/processed at least 90% of the county road collision reports submitted to them for coding by December 31st of each calendar year. For 2023, 34 of 39 counties were compliant as required with the 5 remaining counties being very close to compliance and considered to be in reasonable compliance due to timing issues. One issue still plagues the CLAS system which relates to how the WSDOT program reacts to a “not my jurisdiction” response from the county.

Bridge Inspection Certification – WAC 136-20-040

7 counties were out of compliance with National Bridge Inspection Standards (NBIS). Specifically, a federal FHWA requirement deadline of December 31, 2022 regarding load rating for Specialized Hauling Vehicles. These counties had failed to meet the deadline for a variety of reasons. However, local agencies had been aware of this requirement since 2012. Those counties were: Clallam, Franklin, Grant, Grays Harbor, Lewis, Pierce, and Yakima.

Those counties were issued conditional certificates of good practice with a requirement that they become compliant by December 31st, 2023. All but one county was able to implement their corrective action plans and become compliant by the required date.

- Grays Harbor county did not make the deadline for compliance with the conditional certificate of good practice. A good faith effort was made after the issuance of the conditional certificate but, staffing issues and lack of consultant capacity hindered those efforts. Approximately 30 bridges remain to be load rated.**

*****Staff recommends to the Board that, it extend the existing conditional certificate to its April 2024 Board meeting and, at its April 2024 Board meeting, consider Grays Harbor County's compliance status to determine if the county should be issued another conditional certificate of good practice for 2024 entitling them to continue to receive their MVFT allocation. The county shall report quarterly to the CRABoard on their progress, reports due 2 weeks before each Board meeting until complete.***

CERTIFICATION

The 1997 State Auditor Office (SAO) audit of CRAB concluded that the minutes of the Board meetings needed specific mention of SAO audits of the counties and of any findings that might relate to the statutory responsibilities of CRAB. The minutes also need to reflect any recommendations from the CRABoard to staff in response to the audits.

I certify that I have reviewed all of the above compliance reporting with the Deputy Director.

Information Services Division Report

Eric Hagenlock, IT Director | January 18th, 2024

Applications

RAP Go-Live & CARS First Report Submission Period Concluded

CRAB Staff completed implementation of SmartSimple Software-as-a-Service (SaaS) for CRAB Annual Reporting System (CARS), December reports. The system was opened to county staff on October 6th, 2023. December reports include Annual Construction Program, County Arterial Preservation Program, Pavement Management Certification, Maintenance Management Certification, Work Plan and Budget, and County Budget Summary. Each of these reports must be submitted by each county's appointed County Engineer by December 31st, 2023.

For a major shift in technology CRAB staff were impressed with the relative ease to which county users adapted. Only a handful of minor changes and support requests were necessary to successfully conclude one of our larger reporting periods! Special thanks to the tremendous efforts of Derek Pohle, P.E. (Compliance Manager) and James Rea (Software Engineer).

RAP Online will go-live mid-January 2024 for an upcoming call for projects. The inter-departmental and team collaboration has once again been impressive, the biggest two of which would be Steve Johnson, P.E., Grant Program Manager and Donna Quach, Software Engineer. We anticipate a similar success to the launch of new RAP Online as new CARS but will be ready for whatever comes!

GIS-Mo

GIS-Mo Transportation Asset Management System (TAMS) is CRAB's system of record for county road log which is used for all facets of CRAB business, including, MVFT distribution, RAP project location, system analysis, etc. GIS-Mo now allows us to visualize 78,000 lane miles of county roads (figure 1) which counties spend nearly \$1 billion annually in construction, maintenance, and administration.

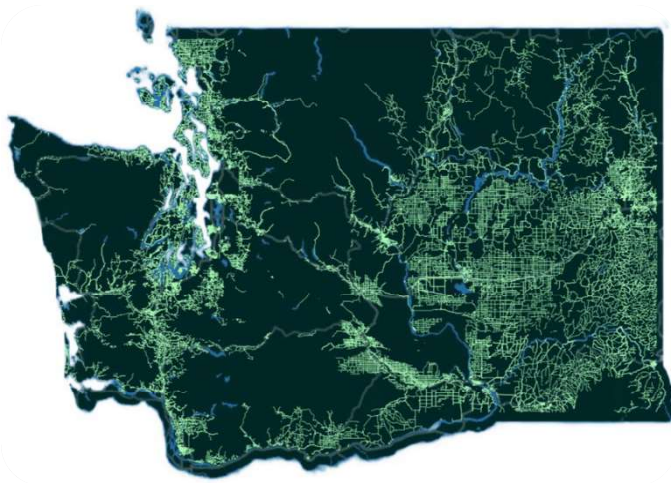


Figure 1 County Road Log as of 12/31/2022

Last November, CRAB sent out an annual survey to help keep a finger on the pulse of the GIS-Mo Project. This survey focused on several satisfaction ratings and training needs.

We were extremely pleased with the improvements made to satisfaction in 2023! An area of specific focus coming into 2023 was support and customer-first experience. We were able to turn a problem area into our highest rated area in just one year! Our

thirty-five responses resulted in a GIS-Mo Support Satisfaction score of 4.46 of 5.

We also saw a higher satisfaction with GIS-Mo improvement in 2023 (3.74 of 5) versus overall satisfaction with GIS-Mo (3.46 of 5). These scores indicate our team is moving in the right direction, with room for improvement as always expected.

Finally, our survey indicated a lower satisfaction with training (3.71 of 5) than our impressive support score (4.46 of 5). This reinforces our grant project for Pinnacle Series Learning Management System (LMS) and new interactive training program in 2024. Our GIS-Mo leadership group is currently evaluating feedback and developing a curriculum to present at February's GIS-Mo Forum.

GIS

CRAB GIS has grown dramatically since the rollout of GIS-Mo in 2021. Since this time, Cameron Cole, GIS Manager and Liana Roberson, GIS Specialist, have been invited to speak and present at many conferences and community events. Industry professionals are consistently impressed with the level of data on such a large system of roads CRAB staff can maintain. A testament to not only CRAB staff, but the county staff that enter and quality check this information.

In November, CRAB staff presented GIS-Mo to the Joint Transportation Committee. We discussed what GIS-Mo is capable of and its financial return of investment (ROI) that benefits all counties who utilize it. Also, we wanted to present CRAB as a resource to the committee and others. Based on feedback, we were effective in demonstrating the quality and depth of our data for data-driven decision making and presenting CRAB and staff as authority in county road issues ahead of the 2024 legislative session.



The JTC presentation concluded with an interactive dashboard for legislators to inspect their district (figure 2). You can visit and inspect your district/s at this [link](#), and at this QR code.

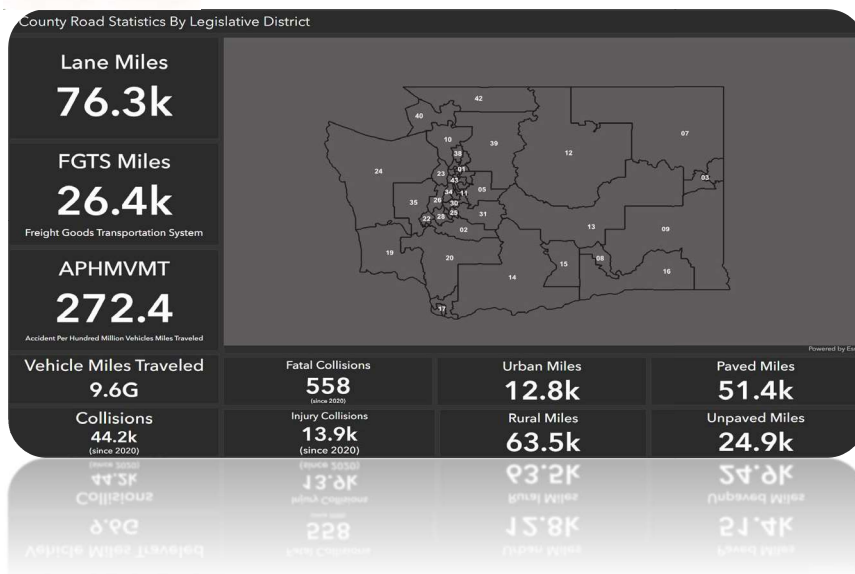


Figure 2 CRAB Legislative District Dashboard

Systems & Security

Security Activities

The WA State Office of Cybersecurity learned of a website spoofing scam targeting individuals who use Secure Access Washington (“SAW”), Washington’s portal to access online services provided by state agencies. Website spoofing is a scam that involves creating a website that is virtually identical to the authentic website with the goal of scamming individuals into sharing sensitive information – such as login credentials. As a result, between October 25, 2023, to November 20, 2023, individuals who entered their login credentials on one of these spoofed websites may have unknowingly provided their SAW login credentials to unauthorized individuals. The State immediately launched an investigation with the assistance of multiple Washington State agencies and a third-party forensic specialist, to determine the nature and scope of the incident. They reviewed contents of the affected SAW accounts to determine, what, if any, sensitive information was contained within them. A coordinated effort was made to notify individuals whose information may have been accessed and visible to an unauthorized individual.

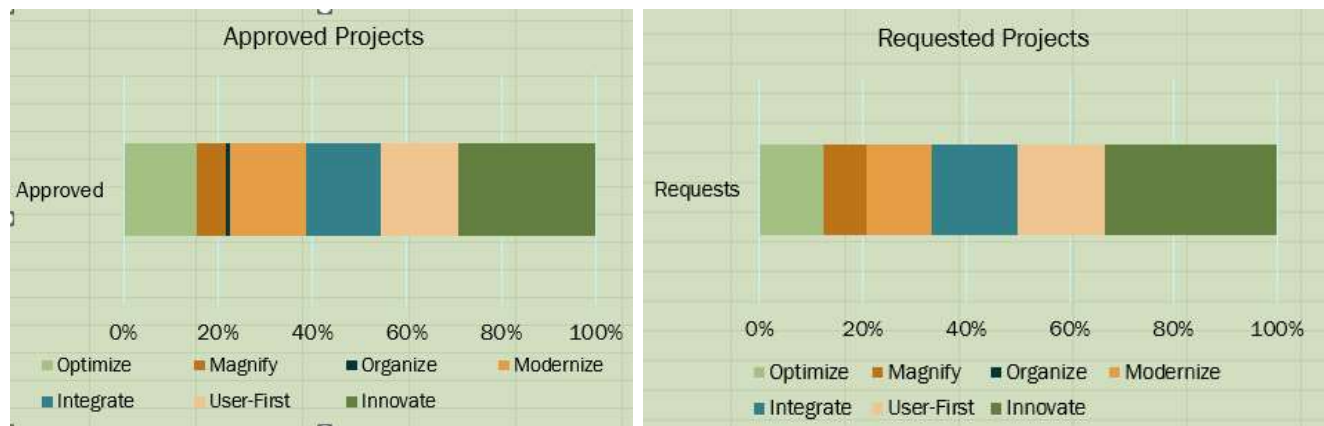
CRAB had one account which was identified as compromised, and our IT staff immediately reached out to that user to have them reset their passwords and assist in restoring their services.

Special thanks to Scott Campbell (IT Security Engineer) and Angela Rice (IT Systems Administrator) for their prompt action and responsiveness even over major holidays and outside normal business hours!

Operations & Administration

IT Portfolio

CRAB IT has implemented formal project management into it’s everyday work. Since the inception of this program in May 2023, CRAB IT has completed 24 projects, 36 active projects, and another 24 project requests. Part of the project request and approval process is to determine strategic goal alignment of the project. Below you can see active projects by strategic goal alignment vs the requested projects by strategic goal alignment.



**RESOLUTION 2024-001
APPORTION RATA FUNDS TO REGIONS**

- WHEREAS** RCW 36.79.030 establishes the Northeast, Northwest, Puget Sound, Southeast and Southwest Regions in Washington State for the purpose of apportioning Rural Arterial Trust Account (RATA) funds; and
- WHEREAS** RCW 36.79.040 specifies the manner in which RATA funds are to be apportioned to the five regions; and
- WHEREAS** the CRABoard established regional apportionment percentages for the 2023 - 2025 biennium at its meeting of July 27, 2023; and
- WHEREAS** RCW 36.79.050 states that the apportionment percentages shall be used once each calendar quarter by the board to apportion funds credited to the rural arterial trust account; and
- WHEREAS** RCW 36.79.020 authorizes expenditure of RATA funds for costs associated with program administration;

NOW THEREFORE, BE IT RESOLVED, that the accrued amount of \$3,319,897 made available in the RATA in **October, and November 2023** be apportioned to the regions by their 2023-2025 biennium percentages after setting aside \$120,690 for administration.

<u>REGION</u>	<u>APPORTION- MENT PERCENT</u>	<u>CURRENT APPORTION</u>	<u>BIENNIAL APPORTION (2023 - 2025)</u>	<u>PRIOR PROGRAM (1983 - 2023)</u>	<u>PROGRAM TO DATE</u>
ADMIN.		120,690	301,526	15,314,272	15,615,798
NORTHEAST	43.67%	1,397,094	4,357,122	290,597,303	294,954,425
NORTHWEST	10.92%	349,353	1,089,530	76,511,853	77,601,383
PUGET SOUND	6.91%	221,065	689,437	48,325,807	49,015,244
SOUTHEAST	23.62%	755,653	2,356,657	159,538,758	161,895,415
SOUTHWEST	14.88%	476,042	1,484,634	101,121,602	102,606,236
TOTAL	100.00%	3,319,897	10,278,907	691,409,596	701,688,502

Adopted by the CRABoard on January 18, 2024

Chair's Signature

ATTEST



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

To: Jane Wall – Executive Director
County Road Administration Board

From: Bret Skipworth, Senior Financial Consultant
Department of Enterprise Services

Date: December 18, 2023

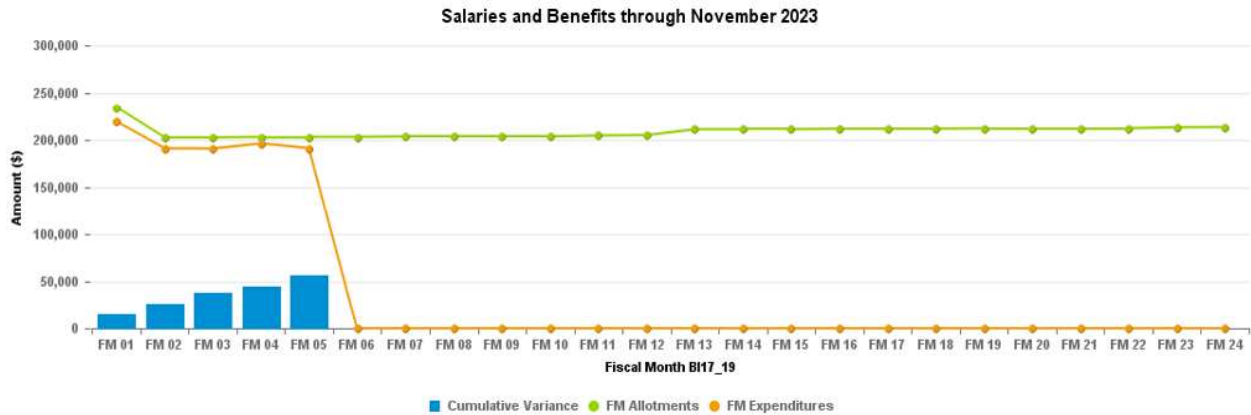
Subject: November 2023 (FM05) Financial Status

The November financial reports show the agency has spent **\$55,290** more authority than planned to date in Fund 108, \$55,937 less authority than planned to date in Fund 186, and \$46,563 less authority than planned to date in Fund 102.

The following is a brief explanation on the variances between allotment assumptions and the actual expenditures/revenues:

Salaries & Benefits (A&B)

Positive BITD variance of **\$57,013** cumulative for all three funds. There is a current variance building due to the agency having one vacant position. October also had a couple costs that were not projected for. One was Overtime and Call-back pay and the other was Unemployment Compensation.



Professional Service Contracts (C)

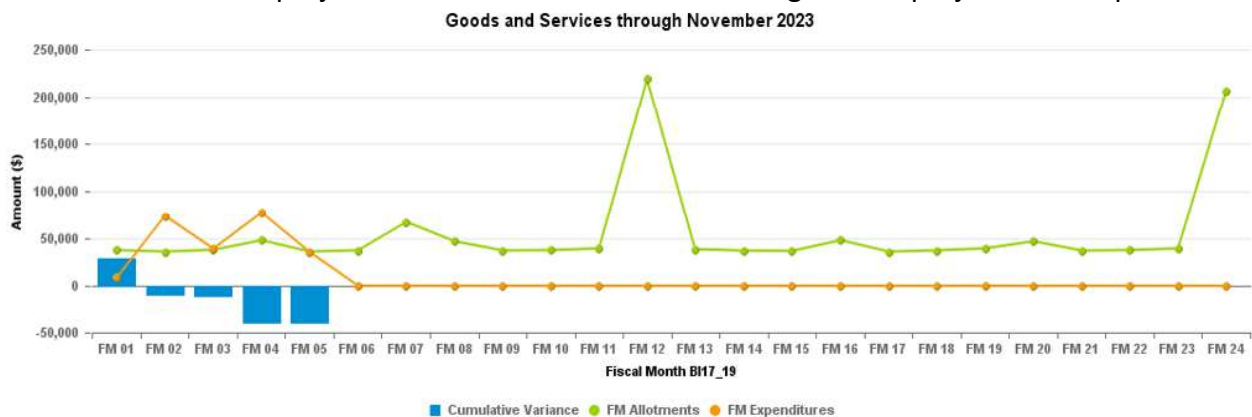
Positive BITD variance of **\$52,081** cumulative for all three funds

- So far, there have been no expenses towards Professional Service Contracts this year.

Goods & Services (E)

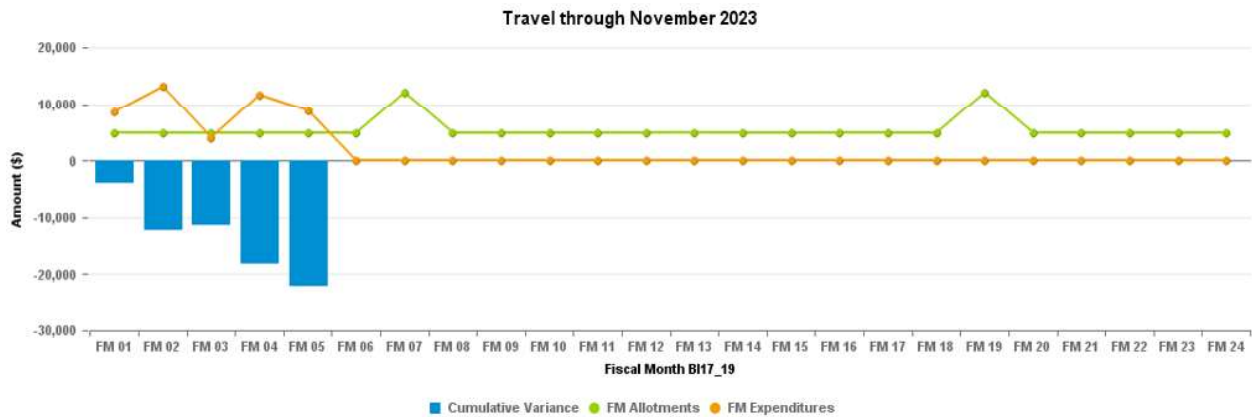
Negative BITD variance of **\$39,108** cumulative for all three funds.

- EC – Utilities - \$988 underspent – October contained payments to DM Ventures for the September utilities. An accrual was also set up for estimated service costs of October and November utilities.
- EG – Employee Professional Development & Training – \$709 underspent – There were no new expenditures for this category in November.
- EH – Rental & Leases (Furniture & Equipment) - **\$1,308** overspent – The expense in November was a little less than the allotted amount, which reduced the overspend by \$30.
- EL – Data Processing Services - \$6,363 underspent – The allotted amount for November was underspent by \$3,257, adding to the total underspend. The computer services from WaTech have been less than projected so far this year.
- EN – Personnel Services - **\$1,546** overspent – The overspend is due to the quarterly OFM personnel services fees that were not planned for. The current November expenditures matched the projected allotment.
- EP – Insurance – Overspent **\$12,787** – This overspend amount is due to an accrual for the Commercial Cyber Liability Insurance Policy, Commercial Property APIP, and the out of state workers compensation policy.
- ES – Vehicle Maintenance & Operating Costs - **\$2,247** overspent – November had an expense totaling \$3,647 paid to Thurston County Central Services. A total of \$5,000 has been allotted per fiscal year for this, so future allotted amounts can help bring down this projected overspend.
- EY – Software Licenses and Maintenance - **\$36,507** overspent – The November expenses matched the projected allotment so there is no change to the projected overspend.



Travel (G)

There is a negative BITD variance of **21,876**. October had travel expenses totaling \$8,855.



Grants and Benefits (N) – Grants to Counties

The CAPA Fund 186 has a negative variance of **\$358,622**, our RATA Fund 102 has a negative **\$1,533,831** variance. November had larger grant expenditures totaling \$5,201,709. A supplemental request was submitted and included in the Governor’s proposed budget to increase the Rata Fund 102 authority by \$4,487,000.

If you have any questions or need additional information, feel free to call me at (360) 890-6657 or e-mail me at bret.skipworth@des.wa.gov.

County Road Administration Board Agency Summary - BITD by Fund as of November 2023

Fund 102- Rural Arterial Trust Account Summary

Category	BI Allotment	BITD Allotment	BITD Expenditures	BITD Variance	BI Variance
Salaries and Wages	1,036,303	214,998	218,173	(3,175)	818,130
Employee Benefits	315,869	64,043	64,480	(437)	251,389
Professional Service Contracts	250,000	52,081	0	52,081	250,000
Travel	13,200	2,743	9,427	(6,684)	3,773
Capital Outlays	6,890	0	90	(90)	6,800
Grants, Benefits & Client Services	58,000,000	12,083,335	13,617,166	(1,533,831)	44,382,834
Goods and Services	360,738	14,224	9,356	4,868	351,382
Sum:	59,983,000	12,431,424	13,918,692	(1,487,268)	46,064,308

Category	FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
Salaries and Wages	41,328	42,383	(1,055)	214,998	218,173	(3,175)
A AA State Classified	41,328	42,383	(1,055)	214,998	218,173	(3,175)
Employee Benefits	12,832	12,747	85	64,043	64,480	(437)
BA Old Age and Survivors Insurance	2,628	2,557	71	13,098	13,174	(76)
BB Retirement and Pensions	3,980	4,039	(59)	19,840	20,458	(618)
BC Medical Aid & Industrial Insurance	159	142	17	795	710	85
BD Health, Life & Disability Insurance	5,382	5,382	0	26,910	26,908	2
BE Allowances	0	30	(30)	0	150	(150)
BH Hospital Insurance (Medicare)	615	598	17	3,063	3,081	(18)
BK Paid Family and Medical Leave	68	0	68	337	0	337
Professional Service Contracts	10,417	0	10,417	52,081	0	52,081
C CZ Other Professional Services	10,417	0	10,417	52,081	0	52,081
Goods and Services	2,677	1,021	1,656	14,224	9,356	4,868
EA Supplies and Materials	130	66	64	650	461	189
EB Communications/Telecommunications	92	0	92	460	31	429
EC Utilities	136	96	40	680	583	97
ED Rentals and Leases - Land & Buildings	764	764	(0)	3,820	3,592	228
EE Repairs, Alterations & Maintenance	0	0	0	0	0	0
EF Printing and Reproduction	53	1	52	265	22	243
EG Employee Prof Dev & Training	0	0	0	840	773	67
EH Rental & Leases - Furn & Equipment	36	18	18	179	170	9
EJ Subscriptions	0	0	0	0	0	0
EL Data Processing Services (Interagency)	661	0	661	3,305	0	3,305
ES Vehicle Maintenance & Operating Cst	0	0	0	0	0	0
EY Software Licenses and Maintenance	795	0	795	3,975	3,651	324
EZ Other Goods and Services	10	75	(65)	50	75	(25)
Travel	551	2,706	(2,155)	2,743	9,427	(6,684)
G GA In-State Subsistence & Lodging	250	1,699	(1,449)	1,250	4,285	(3,035)
GB In-State Air Transportation	0	0	0	0	23	(23)
GC Private Automobile Mileage	67	79	(12)	331	564	(233)
GD Other Travel Expenses	25	928	(903)	125	1,549	(1,424)
GF Out-of-State Subsistence & Lodging	50	0	50	250	2,231	(1,981)
GG Out-of-State Air Transportation	17	0	17	81	774	(693)
GN Motor Pool Services	142	0	142	706	0	706
Capital Outlays	0	0	0	0	90	(90)
JA Noncapitalized Assets	0	0	0	0	90	(90)
JB Noncapitalized Software	0	0	0	0	0	0
JC Furnishings & Equipment	0	0	0	0	0	0
Grants, Benefits & Client Services	2,416,667	5,201,709	(2,785,042)	12,083,335	13,617,166	(1,533,831)
N NZ Other Grants and Benefits	2,416,667	5,201,709	(2,785,042)	12,083,335	13,617,166	(1,533,831)
Total Dollars	2,484,472	5,260,566	(2,776,094)	12,431,424	13,918,692	(1,487,268)

Fund 108- Motor Vehicle Account Summary

Category	BI Allotment	BITD Allotment	BITD Expenditures	BITD Variance	BI Variance
Salaries and Wages	1,569,998	328,577	324,202	4,375	1,245,796
Employee Benefits	439,629	90,071	94,497	(4,426)	345,132
Travel	92,400	16,912	25,499	(8,587)	66,901
Capital Outlays	48,228	0	630	(630)	47,598
Grants, Benefits & Client Services	2,456,000	1,228,000	1,227,900	100	1,228,100
Goods and Services	854,745	160,736	206,758	(46,022)	647,987
Sum:	5,461,000	1,824,296	1,879,486	(55,190)	3,581,514

Category	FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
Salaries and Wages	63,364	62,070	1,294	328,577	324,202	4,375
A AA State Classified	42,257	40,189	2,068	219,042	209,732	9,310
AC State Exempt	21,107	21,881	(774)	109,535	113,405	(3,870)
AU Overtime and Call-Back	0	0	0	0	1,064	(1,064)
Employee Benefits	18,022	18,070	(48)	90,071	94,497	(4,426)
BA Old Age and Survivors Insurance	3,783	3,737	46	18,900	19,620	(720)
BB Retirement and Pensions	5,729	5,915	(186)	28,624	30,199	(1,575)
BC Medical Aid & Industrial Insurance	199	176	23	995	902	93
BD Health, Life & Disability Insurance	7,328	7,328	0	36,640	36,640	(0)
BE Allowances	0	40	(40)	0	200	(200)
BF Unemployment Compensation	0	0	0	0	2,348	(2,348)
BH Hospital Insurance (Medicare)	885	874	11	4,422	4,588	(166)
BK Paid Family and Medical Leave	98	0	98	490	(0)	490
Goods and Services	29,729	32,506	(2,777)	160,736	206,758	(46,022)
EA Supplies and Materials	910	526	384	4,550	3,465	1,085
EB Communications/Telecommunications	647	369	278	3,235	1,765	1,470
EC Utilities	954	674	280	4,770	4,079	691
ED Rentals and Leases - Land & Buildings	5,350	5,350	(0)	26,750	26,980	(230)
EE Repairs, Alterations & Maintenance	0	0	0	0	0	0
EF Printing and Reproduction	374	4	370	1,870	153	1,717
EG Employee Prof Dev & Training	0	0	0	7,000	6,813	187
EH Rental & Leases - Furn & Equipment	135	126	9	675	1,842	(1,167)
EJ Subscriptions	0	0	0	0	0	0
EK Facilities and Services	6,713	6,694	19	33,559	33,724	(165)
EL Data Processing Services (Interagency)	10,982	9,709	1,273	54,913	58,470	(3,557)
EM Attorney General Services	247	0	247	1,235	266	969
EN Personnel Services	3,330	3,330	0	16,652	18,198	(1,546)
EP Insurance	87	86	1	1,453	14,240	(12,787)
ER Other Contractual Services	0	0	0	1,720	1,720	0
ES Vehicle Maintenance & Operating Cst	0	3,647	(3,647)	1,000	3,647	(2,647)
ET Audit Services	0	0	0	0	0	0
EU Office of Equity Services	0	490	(490)	978	979	(1)
EW Archives & Records Management Svcs	0	182	(182)	376	363	13
EY Software Licenses and Maintenance	0	795	(795)	0	29,530	(29,530)
EZ Other Goods and Services	0	525	(525)	0	525	(525)
Travel	3,384	2,963	421	16,912	25,499	(8,587)
C GA In-State Subsistence & Lodging	1,750	1,067	683	8,750	9,225	(475)
GB In-State Air Transportation	0	0	0	0	163	(163)
GC Private Automobile Mileage	467	0	467	2,331	1,939	392
GD Other Travel Expenses	175	0	175	875	792	83
GF Out-of-State Subsistence & Lodging	0	0	0	0	4,415	(4,415)
GG Out-of-State Air Transportation	0	0	0	0	1,648	(1,648)
GN Motor Pool Services	992	1,896	(904)	4,956	7,317	(2,361)
Capital Outlays	0	0	0	0	630	(630)
JA Noncapitalized Assets	0	0	0	0	630	(630)
JB Noncapitalized Software	0	0	0	0	0	0
JC Furnishings & Equipment	0	0	0	0	0	0
Grants, Benefits & Client Services	0	0	0	1,228,000	1,227,900	100
N NZ Other Grants and Benefits	0	0	0	1,228,000	1,227,900	100

Total Dollars		114,499	115,609	(1,110)	1,824,296	1,879,486	(55,190)
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Fund 186- County Arterial Preservation Acct Summary

<u>Category</u>	<u>BI Allotment</u>	<u>BITD Allotment</u>	<u>BITD Expenditures</u>	<u>BITD Variance</u>	<u>BI Variance</u>
Salaries and Wages	1,264,677	268,708	221,904	46,804	1,042,773
Employee Benefits	394,741	80,216	66,345	13,871	328,396
Travel	26,400	4,838	11,443	(6,605)	14,957
Capital Outlays	13,780	0	180	(180)	13,600
Grants, Benefits & Client Services	35,500,000	8,553,169	8,911,791	(358,622)	26,588,209
Goods and Services	108,402	20,974	18,927	2,047	89,475
Sum:	37,308,000	8,927,905	9,230,590	(302,685)	28,077,410

<u>Category</u>	<u>FM Allotment</u>	<u>FM Expenditure</u>	<u>FM Variance</u>	<u>BITD Allotment</u>	<u>BITD Expenditures</u>	<u>BITD Variance</u>
Salaries and Wages	51,670	43,049	8,621	268,708	221,904	46,804
AA State Classified	51,670	43,049	8,621	268,708	221,904	46,804
Employee Benefits	16,066	13,110	2,956	80,216	66,345	13,871
BA Old Age and Survivors Insurance	3,284	2,592	692	16,378	13,378	3,000
BB Retirement and Pensions	4,973	4,103	870	24,805	20,792	4,013
BC Medical Aid & Industrial Insurance	200	149	51	1,000	744	256
BD Health, Life & Disability Insurance	6,756	5,610	1,146	33,780	28,052	5,728
BE Allowances	0	50	(50)	0	250	(250)
BH Hospital Insurance (Medicare)	768	606	162	3,831	3,129	702
BK Paid Family and Medical Leave	85	0	85	422	0	422
Goods and Services	3,716	2,042	1,674	20,974	18,927	2,047
EA Supplies and Materials	260	133	127	1,300	922	378
EB Communications/Telecommunications	185	1	184	925	61	864
EC Utilities	273	192	81	1,365	1,165	200
ED Rentals and Leases - Land & Buildings	1,529	1,529	0	7,645	7,643	2
EE Repairs, Alterations & Maintenance	0	0	0	0	0	0
EF Printing and Reproduction	107	1	106	535	44	491
EG Employee Prof Dev & Training	0	0	0	2,000	1,545	455
EH Rental & Leases - Furn & Equipment	39	36	3	189	339	(150)
EJ Subscriptions	0	0	0	0	0	0
EL Data Processing Services (Interagency)	1,323	0	1,323	6,615	0	6,615
ES Vehicle Maintenance & Operating Cst	0	0	0	400	0	400
EY Software Licenses and Maintenance	0	0	0	0	7,301	(7,301)
EZ Other Goods and Services	0	150	(150)	0	(94)	94
Travel	966	3,187	(2,221)	4,838	11,443	(6,605)
GA In-State Subsistence & Lodging	500	2,119	(1,619)	2,500	5,966	(3,466)
GB In-State Air Transportation	0	0	0	0	47	(47)
GC Private Automobile Mileage	133	139	(6)	669	1,029	(360)
GD Other Travel Expenses	50	928	(878)	250	1,714	(1,464)
GF Out-of-State Subsistence & Lodging	0	0	0	0	1,904	(1,904)
GG Out-of-State Air Transportation	0	0	0	0	783	(783)
GN Motor Pool Services	283	0	283	1,419	0	1,419
Capital Outlays	0	0	0	0	180	(180)
JA Noncapitalized Assets	0	0	0	0	180	(180)
JB Noncapitalized Software	0	0	0	0	0	0
JC Furnishings & Equipment	0	0	0	0	0	0
Grants, Benefits & Client Services	1,027,333	1,095,676	(68,343)	8,553,169	8,911,791	(358,622)
NZ Other Grants and Benefits	1,027,333	1,095,676	(68,343)	8,553,169	8,911,791	(358,622)
Total Dollars	1,099,751	1,157,064	(57,313)	8,927,905	9,230,590	(302,685)

Fund 26P- Move Ahead WA Account Summary

<u>Category</u>	<u>BI Allotment</u>	<u>BITD Allotment</u>	<u>BITD Expenditures</u>	<u>BITD Variance</u>	<u>BI Variance</u>
Grants, Benefits & Client Services	9,333,000	4,666,000	4,666,500	(500)	4,666,500
Sum:	9,333,000	4,666,000	4,666,500	(500)	4,666,500

<u>Category</u>	<u>FM Allotment</u>	<u>FM Expenditure</u>	<u>FM Variance</u>	<u>BITD Allotment</u>	<u>BITD Expenditures</u>	<u>BITD Variance</u>
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Grants, Benefits & Client Services			0	0	0	4,666,000	4,666,500	(500)
	NZ	Other Grants and Benefits	0	0	0	4,666,000	4,666,500	(500)
Total Dollars			<u>0</u>	<u>0</u>	<u>0</u>	<u>4,666,000</u>	<u>4,666,500</u>	<u>(500)</u>

Engineering Division Board Report

January 2024 Meeting

Report Period: October 21, 2023 to January 12, 2024

Engineering Staff Highlights:

Deputy Director – Drew Woods, P.E.

This has been a busy quarter for the engineering division. There are a few items that I want to highlight for the Board. First, we have been working with a Rural Arterial Program (RAP) workgroup to implement the Grant Effectiveness Study. Each of the regions (except the Southwest region) is represented on the workgroup. We have completed the RFP process and selected Berk Consulting to conduct a survey, direct user input, and complete the study in time for CRAB to submit budget packages based on the results of the study. The workgroup is very engaged and we are looking forward to working with Berk on this study. Berk and CRAB staff will present the results of the study to the Board at the July meeting.

The other item that I would like to highlight is staff's work on developing training materials for GIS-Mo. Brian is doing a great job coordinating amongst the various companies helping to develop material and have it ready to put on our LMS system. Cameron, Lianna, and Eric have been helping to guide the material that is needed. This work is being done through a \$200,000 grant from the Traffic Safety Commission. At the same time, Brian has been going out to the county's for design system training and preparing training videos for the new CARS system on the SmartSimple platform and RAP Online moving to SmartSimple. The LMS and Brian's great work on it continue to provide a huge benefit to the counties and our efforts to train on these new initiatives.

Speaking of CRAS and SmartSimple, the transition from the old CARS to the new SmartSimple platform went well this November and December. While there were some hiccups in getting the December submittals completed (See Derek's compliance report for more detail), the hiccups were not due to the transition to the new platform. The transition was successful due to the hard work of James, Derek, Eric, Brian, Angela and Scott. A team effort - Great job to everyone involved! It is rare for a change like this to go as well as it did and that is 100% due to your hard work. Thank you!

County Compliance, Support, and Training Manager – Derek Pohle, P.E.

CRAB staff conducted two training sessions in the last quarter. The December three-day county engineer training at the CRAB offices, with nine counties represented and, a two-hour Teams training for Snohomish County staff to get new management and key staff refreshed on annual reporting and use of CARS. CRAB staff made one county visit to Pacific County on January 9th to meet with county and PW staff in an effort to support the county while it struggles to fill its county engineer position.

36 of 39 counties have submitted the below forms and reports required to be submitted to CRAB by December 31st, 2023 in order to maintain compliance with the Standards of Good Practice.

This is the first submittal using the new SmartSimple version of CARS and it had its minor hiccups but, by and large, the launch was successful, and the change did not appear to result in any counties missing the submittal deadline. A number of counties were struggling with personnel vacancy issues which had an outsized effect on submittals. The three counties which did not meet the deadline were Asotin, Garfield, and Pacific, and personnel vacancies and/or new staff not familiar with counties and, late start on the forms, were the primary drivers for not meeting the deadline. *See compliance report for more detail.*

Annual Construction Program, Six Year Transportation Improvement Program, CAPP program, Pavement Management System Certification, Road Fund Budget Summary, Maintenance Management Work Plan and Budget, County Engineer's Certification Form.

All counties are required by WAC 136-28 to have responded to/processed at least 90% of the county road collision reports submitted to them for coding by December 31st of each calendar year. For 2023, **34 of 39 counties** were compliant as required with the 5 remaining counties being very close to compliance and considered to be in reasonable compliance due to timing system issues outside of county control. One issue still plagues the CLAS system which relates to how the WSDOT program reacts to a “not my jurisdiction” response from the county.

7 counties were out of compliance with National Bridge Inspection Standards (NBIS). Specifically, a federal FHWA requirement deadline of December 31, 2022 regarding load rating for Specialized Hauling Vehicles. These counties had failed to meet the deadline for a variety of reasons. However, local agencies had been aware of this requirement since 2012. Those counties were: Clallam, Franklin, Grant, Grays Harbor, Lewis, Pierce, and Yakima.

Those counties were issued conditional certificates of good practice with a requirement that they become compliant by December 31st, 2023. All but one county was able to implement their corrective action plans and become compliant by the required date.

Grays Harbor county did not make the deadline for compliance with the conditional certificate of good practice. A good faith effort was made after the issuance of the conditional certificate but, staffing issues and lack of consultant capacity hindered those efforts. Approximately 30 bridges remain to be load rated.

Grants Program Administrator – Steve Johnson, P.E.

In the fourth quarter of 2023, the final push to complete the SmartSimple RAP Online replacement occurred. The new RAP Online is planned for rollout in mid January.

Reviewed all active and proposed RAP projects against the county-submitted 6-year plans, and reviewed the County Arterial Preservation Plan (CAPP) Plans that were submitted in the new CARS site.

Design Systems Manager – Brian Bailey

In the final quarter of 2023, I offered two Civil 3D training classes, one in Olympia and one in Colville. These classes provided instruction to 21 county staff from 11 different counties. In the past, these classes were usually only held in our Olympia training facility but several times this year I have traveled to the east side to provide an opportunity for staff from those counties to

attend more easily. This traveling instruction has been well received and we will continue to provide these opportunities as the need arises.

I have also been working with the IT team and Steve Johnson to develop instructional videos in support of the release of RAP Online powered by SmartSimple. These videos are similar to what we developed for CARS last quarter, which have proved to be very helpful to county staff in navigating the new SmartSimple platform.

Early this quarter, I took over management of our WSTC Training Grant. We are working with two vendors to produce materials and a third to publish the material to CRAB's LMS. The grant is currently on schedule and expecting delivery of the first package of materials on February 2nd, 2024.

The UAS program has been relatively quiet during this quarter. I attended the County Leaders Conference in November and manned CRAB's information booth. The booth highlighted our UAS program and featured some of our drone equipment. The booth was well received, and I spoke to several County Commissioners attending, many of who knew little of our drone and training programs.

Road Systems Manager – Mike Clark

This past October 26, I provided an afternoon training session for Thurston County staff on the Motor Vehicle Fuel Tax factors and calculations. They had a lot of great questions and now have a much greater appreciation of how the distribution of statewide fuel taxes impacts their county.

October 30, I provided a 4-hour pavement rating training for Pacific County staff to ensure they met the December 31 deadline for Pavement Management System Certification.

On November 14, King County staff invited me to their office for an in-depth discussion about Pavement Management implementation and planning. The meeting was very successful and look forward to seeing the direction they go with their program.

County Engineer Appointments:

- Ed Sewester, P.E. was appointed as the Island County Engineer effective November 27, 2023. Mr. Sewester has been Assistant County Engineer prior to this appointment.



Island County Board of Commissioners

P.O. Box 5000, Coupeville, WA 98239

Ph: Whidbey 360-679-7354 | From S Whidbey 360-321-5111 | Camano 360-387-3443

Email: bicc@islandcountywa.gov | www.islandcountywa.gov

November 21, 2023

County Road Administration Board
2404 Chandler Court SW Suite 240
Olympia, WA 98504-0913

RE: Appointment of Ed Sewester as Island County Engineer

Please accept this as notification that Island County has appointed Ed Sewester as the County Engineer for Island County effective November 27, 2023. His title will be County Engineer.

Mr. Sewester's license number is 56670, his mailing address is Island County Public Works Department, 1 NE. 6th St., Coupeville, WA 98239. His e-mail address is Ed.Sewester@islandcountywa.gov.

Enclosed please find our Resolution No. C-77-23 making this appointment.

Thank you for your time during this transition period.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

/jr

Encl.

RECEIVED

BY: _____

DATE: 12-8-23

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF APPOINTING A
COUNTY ENGINEER

) RESOLUTION C-77-23
)
)

WHEREAS, Chapter 36.80.010 RCW states: The county legislative authority of each county shall employ a county engineer on either a full-time or part-time basis, or may contract with another county for the engineering services of a county engineer from such other county; and

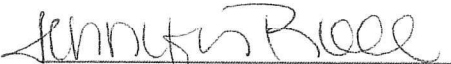
WHEREAS, Chapter 36.80.020 RCW requires the county engineer to be a registered and licensed professional engineer under the law of the State of Washington, duly qualified and experienced in highway and road engineering and construction and shall serve at the pleasure of the Board; *NOW, THEREFORE*,

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, THE LEGISLATIVE AUTHORITY OF AND FOR THE COUNTY OF ISLAND, STATE OF WASHINGTON, that the Board of County Commissioners hereby appoints Ed Sewester, WA License # 56670 as the County Engineer, effective November 27, 2023.


ADOPTED this 21st day of November, 2023.

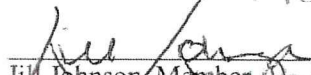


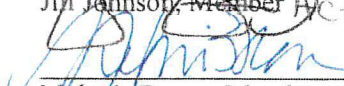
ATTEST:


Jennifer Rolt, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY WASHINGTON


Janet St. Clair, Chair Member


Jill Johnson, Member Acting Chair


Melanie Bacon, Member

County Engineer Vacancy Status (WAC 136-012):

County	Effective Date	Original Six-Month Expiration	Six-Month Extension	Notes
<i>Asotin</i>	June 1, 2023	December 1, 2023	-	Consultant firm providing interim CE support, Russ Pelleberg appointed Acting CE
<i>Grays Harbor</i>	July 25, 2023	January 25, 2023	-	John Becker, PE Interim
<i>Pacific</i>	Sept. 15, 2023	March 15, 2024	-	Jennifer Oatfield and Richard Drake appointed Acting CE team

County Audit Reviews:

	Number	Findings	Management Letters	County Road or ER&R	CRAB Follow-Up Needed
<i>Financial</i>	4	6	1	Yes – 1 Cowlitz	No
<i>Accountability</i>	11	1	5	Yes -1 Ferry	No
<i>Fraud</i>	1	1	0	No	No
<i>Performance</i>	0	0	0	-	-

- Cowlitz County – Finding, suspension/debarment
- Ferry County – Management Letter, update procurement policy

Design Systems and Unmanned Aerial Systems (UAS) Update:

- 2024 Road Design Conference
 - We have secured 80% of our usual funding for the 2024 Road Design Conference. Registration for the conference will be opened mid-January to county staff. A preliminary agenda will be available on our website when registration opens.
- Training
 - 21 county staff attended two separate training classes offered in Olympia and Colville.
 - CRAB developed RAP Online training videos and learning paths in support of our transition to SmartSimple.

- Our WSTC Training Grant to produce materials in support of GIS-Mo is on schedule. The first material delivery will be February 2nd, 2024.
- UAS Operations
 - CRAB attended the County Leaders Conference in Spokane in November. Several CRAB staff represented CRAB with a Trade Show Booth, highlighting our UAS Program. We had substantial interest in CRAB's programs and what our agency does.

Learning Management System Update:

- 2023 4th quarter performance
 - The platform has 1009 registered users and has had 250 unique logins during the period.
 - Users have accessed 888 individual assets and 473 learning path courses.
 - Of the assets accessed, 565 were CRAB's custom content in support of GIS-Mo, RAP Online, CARS and Sincpac. This represents 61% of all individual assets consumed in this quarter.
- Using imputed averages for assets and courses, CRAB provided approximately 310 person-hours of training.
- This quarter's performance numbers are slightly higher than last. This can be attributed to the continued use CRAB's training materials developed last quarter in support of C.A.R.S. SmartSmiple.

County Visits and Training – Engineering Team:

- October 26th – Mike provided MVFT training at Thurston County.
- October 30th – Mike Provided Pavement Rating Training at Pacific County.
- November 14th – Mike provided training on pavement management program to King County.
- November 29th to December 1st – Brian provided Civil 3D training in Olympia.
- December 5th to 7th – Engineering staff provided Office of the County Engineer training in Olympia.
- January 3rd to 5th – Brian provided Civil 3D training in Colville.
- January 9th – Drew, Derek, and Steve met with the Pacific County BOCC and staff in South Bend.
- January 4th – Drew was part of a presentation to the Joint Transportation Committee on the results of a study on the partnership between WSDOT and local agencies.

RAP Program Status:

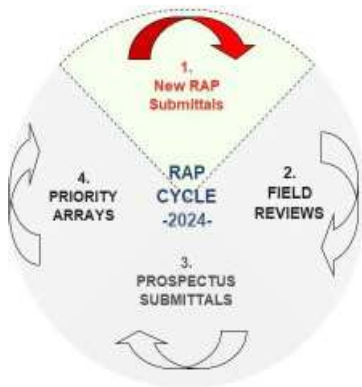
RURAL ARTERIAL

PROGRAM

January 2024

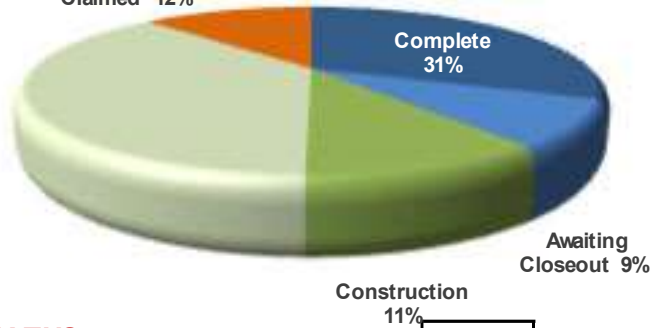
Projects Funded

2011 - 2025



Design
37%

No RATA
Claimed 12%



PROJECT STATUS:

Billing Phase	'83-'11	'11-'13	'13-'15	'15-'17	'17-'19	'19-'21	'21-'23	Current Biennium '23-'25	TOTAL
Completed	1039	2	48	28	23	9			1149
Awaiting Closeout	2		1	7	4	2	2	1	19
Some RATA paid	1		1	6	15	28	25	19	95
No RATA Paid						3		21	24
TOTAL	1042	2	50	41	42	42	27	41	1287

FUND STATUS:

Anticipated Revenue to end of '23 - '25 Biennium:

Fuel tax receipts and interest through June, 2023	690,992,513
Estimated fuel tax, int, Elect Vehicle overages and MVA Transfers July '23 thru June '	45,093,400
Total estimated revenue	736,085,913

RAP Expenditures to date:

To Completed Projects	616,715,843
To Projects in Design or Under Construction	52,777,646
Administration	14,522,146
Total RATA spent	684,015,635

RAP Obligations:

RATA Balance on Active Projects	135,480,753
RATA \$ yet to allocate to Partially funded projects -	27,666,327
Requests for reimbursement - pending	1,201,044
Estimated remaining administration through 2023- 2025 biennium	980,474
Total RATA obligated	165,328,598

QTR 4 - 2023 RATA ACTIVITY:

REVENUE MONTH	BEGINNING BALANCE	MVFT REVENUE	INTEREST+ Cash Rcpts	PROJECT PAYMENTS	#	ADMIN CHARGES	ENDING BALANCE
October	\$28,351,646.74	\$1,680,279.33	\$72,497.37	(4,187,380.53)	30	(61,832.83)	\$25,855,210.08
November	\$25,855,210.08	\$1,491,674.08	\$75,445.84	(5,201,709.31)	22	(58,856.79)	\$22,161,763.90
December	\$22,161,763.90	\$0.00	\$0.00	0.00		0.00	\$22,161,763.90
TOTALS:		\$3,171,953.41	\$147,943.21	(9,389,089.84)	52	(120,689.62)	

RAP Regional Meetings:

County Road Administration Board – January 18, 2024
Regional RAP meetings update

Regional meetings were held in January 2024. Topics covered:

- Funding and project status for the RAP program, as summarized on the RAP Program Status Report.
- Reviewed 2025-2027 Call for Projects – highlighting preliminary prospectus due date (March 1, 2024) and regional county funding and submittal limits.
- Discussed new project type worksheets for NW and SW regions (now that all projects types are allowable for all regions). Updated worksheets based on discussion and will finalize prior to final prospectus opening in July.
- Reviewed all active RAP projects with a high-level (construction-centric) project status overview.
- RAP Online is being replaced using a SmartSimple application. There are obvious differences in visuals and navigation through the site, but the process is designed to remain similar to current practice. Briefly demonstrated SmartSimple’s RAP Online home screen and basic navigation.
- Encouraged all counties to participate in the RAP Grant Effectiveness Study survey that will be available soon.

Completed Projects:



**Pend Oreille County
Smackout Pass Bridge
FA – 2321-01**

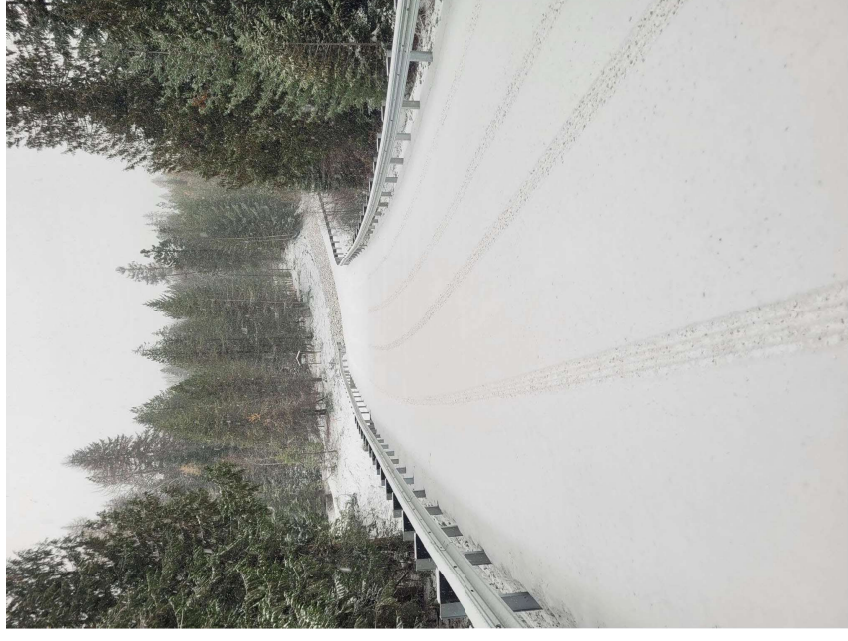
**Total Project Cost: \$906,550
Fed Contribution: \$692,779
RAP Contribution: \$142,100
Local Contribution: \$ 71,671**

This was an FA project (Federal Aid Bridge).

The existing bridge was only one lane wide. Smackout Pass Road is two lanes in the vicinity of the bridge. There are significant safety concerns on one lane restriction in the corridor with mixed automobile and recreational traffic and heavy truck traffic. Also, it was a timber structure showing signs of deterioration.

The new bridge is a longer two-lane concrete bridge. The new bridge has been realigned and lengthen to reduce the stream crossing skew. New bridge rails and guardrails were installed. The increased roadway elevation and decreased curves will help the overall safety of the bridge crossing.

The Smackout Pass Bridge is on the Smackout Pass/Meadow Road. This route serves the Big Meadow Lake Campground and connects North Pend Oreille County with the Aladdin Valley in Stevens County. The bridge is located within the Colville National Forest boundaries. It is used by individuals to access the national forest for hiking, camping, hunting and wintertime recreation. The US Forest Service uses this route for forest management including timber harvest. The route is one of three routes connecting Pend Oreille County and Stevens County that is open year-round.



Staff Project Actions Taken:

Project Actions Taken by CRAB Staff

I. Staff Action Wahkiakum County – Scope Change request for Eden Valley Road Drainage Improvement (3517-02)

Wahkiakum County requested a minor scope change for their Eden Valley Road Drainage improvement project. The request is to update the beginning and ending mileposts to match the revised project limits. One of the reasons for the project limit change is the size of the new proposed culvert. The revised project limits did not change the project ranking in the original funding array.

The director forwarded a letter on December 11, 2023 accepting the scope change and modifying the project beginning and ending mileposts.

Previous Board Actions Update:

County Road Administration Board – January 18, 2024

I. Updates on previous Board actions - Projects

- **Asotin County – Snake River Road project termination and waiver of payback**
 - Asotin County has been awarded RATA funding in our '23-'25 cycle, aiming to construct Phase 1 – a portion of the original project. Phases 2-4 (the remainder of the project) are still seeking funding. They have been approved on the 2023 STIP for the MPO to request additional federal funding. This entire project length will be conducted in four phases, scheduled to be completed within the timeline established in the waiver of payback agreement.
 - The cost estimate for Phase 1 has increased significantly between the county's 90% estimate and the 95% estimate. The county is looking to reduce costs through design modifications, and will also reach out to WSDOT and the MPO for additional funding. The project is nearly ready to bid, however the county does not currently have the funding necessary to cover the increased costs.
- **Skagit County's Francis Road extension**
 - Skagit County is “federalizing” the Right-Of-Way phase of the project in anticipation of securing federal funding. Anticipating going to AD by March 2024 (or sooner), once federalizing of the ROW is approved.
 - The County was awarded \$1.75 million in HSIP grant funding in September 2023, with no match if this funding is obligated before April 30, 2026.
 - The County will also plan on using CAPP funds to supplement eligible portions of paving for the project.
- **Cowlitz County's South Cloverdale Road extension**
 - The county is continuing the Right-Of-Way phase processes and requirements necessary for this project. If negotiations continue to be successful, county aims to bid by April 2024.

II. Updates on previous Board actions – Emergency Loan Projects

- **Columbia County Emergency Loan for Road, Bridge, and Streambank Repairs damaged in Flooding Event (Original loan of \$500,000)**
 - The amended contract term for the original loan was extended and is due April 2024.
 - The County has been informed that expected flood reimbursement payment should be delivered to the County prior to April, allowing them to repay the loan ahead of the due date, however remain waiting for the payment from FEMA. The County continues to work with FEMA to complete documentation, and will pay the loan before the April due date.
 - Including simple interest, the single loan amount still due is now \$522,658.33

Current ELP account balance is \$2,620,137.82

III. Updates on previous Board actions – Resolution 2022-010 – Allowing additional RATA funding for projects reaching construction in 2023/2024

The following projects were granted contract amendments for reaching construction in 2023:
(projects in Bold are new amendments this quarter)

• Chelan County – Goodwin Road #0419-02	\$154,000
• Chelan County – Chumstick Highway #0421-01	\$122,000
• Columbia County – Rose Gulch Road – Vernon Smith Bridge	\$ 52,500
• Ferry County – Boulder Creek Sec. 1 #1015-02	\$190,000
• Ferry County – Inchelium Hiway Rehabilitation	\$ 83,300
• Grays Harbor County – Garrard Creek Road Realignment	\$173,000
• King County – Ames Lake Road Bridge No. 1320A	\$288,900
• Kitsap County – Burley Olalla Rd SE	\$ 83,800
• Mason County – North Island Drive Culvert #2317-01	\$ 55,500
• Mason County – Old Belfaire Hwy #2319-02	\$232,000
• Okanogan County – Old 97 #2419-02	\$204,000
• Skagit County – Pioneer Rd #2923-01 (match deletion only)	\$0
• Spokane County – Wheeler Rd #3221-01	\$142,700
• Stevens County – Swenson South #3317-01	\$350,000
• Whitman County – Almota Road (Phase 3)	\$383,333
• Yakima County – Independence Rd – Fordyce to Maple #3917-01	\$200,300
Total to date:	\$2,715,333