

# COUNTY ROAD ADMINISTRATION BOARD

JOHN KOSTER, EXECUTIVE DIRECTOR

## CRAB QUARTERLY REPORT

Issue 25

February 2018 – April 2018

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## CRAB STAFF CHANGES

After thirty-eight years working in Civil Engineering, the County Road Administration Board will lose the services of Jeff Mosen, PE, when he retires June 30, 2018. Derek Pohle, PE, CRAB's Compliance and Data Manager and former County Engineer for both Whitman and Grant Counties, will assume the duties of Engineering & Administrative Support Specialist on July 1, 2018.

CRAB has once again drawn from the County Engineer ranks for our newest member as we welcome Drew Woods, PE, former CRAB member and County Engineer from Columbia County, to take on the responsibilities of the Compliance and Data Analysis Manager position with Derek's promotion.

Congratulations Derek, and welcome to Drew as our newest staff member. CRAB continues to provide on-going resources to County Engineers and their staff members.

Jeff spent a short period of time working for a private consulting firm before and immediately after completing his Civil Engineering degree from the University of Washington in 1980. In 1981, he was hired by Whatcom County to work both in Traffic Engineering and Road Design/Construction. After four years with Whatcom, and shortly after he obtained his PE license, he was hired by Skagit County. Due to a number of factors during his six years at Skagit (1985-1991), Jeff actually held four different titles: Traffic Engineer, County Engineer, Asst. Director-Admin, and Asst. Director-Solid Waste.

In 1991, Jeff returned to work for Whatcom County. During the next three years, he once again experienced a number of title changes (four) due to significant organizational changes occurring at the time. He finished his MBA (City University of Seattle) in 1992. Beginning in 1994, Jeff was appointed Whatcom County Public Works Director and held that position for thirteen years, until his move to CRAB in January of 2007 as the Intergovernmental Policy Manager.

Jeff has been involved in a great number of projects and information gathering efforts that have proven to be of great value to the counties of Washington State. He has also earned a number of recognition awards, including WSACE President's Award in 2012 and Washington Urban County Engineer of the Year in 1996. Jeff also served as President of WSACE Western/Puget Sound District in 1990/1991 and President of WSACE in 1999/2000.

Jeff says, "It's been my honor and pleasure to have worked with so many good and talented people over the years. But the past eleven years with CRAB will certainly be the ones I remember most – working with CRAB staff, spending time with county staff all over the state, and all the opportunities to make a difference."

Please give Jeff a call and wish him well!

Jeff: Here's to you and your family; Retirement marks the culmination of a career spent in public service and as you retire, remember that you have left behind a legacy of encouragement, education, and achievement that will always be part of your coworkers and colleagues around the state. You have a wealth of information and experience that can never be replaced. So, if I need you, can I put you on "speed dial"? We wish you a bright future with the time to do the things you have always wanted to do. Congratulations on your retirement!

## **APRIL 2018 CRABOARD MEETING**

### **CRABoard Meetings**

The CRABoard meeting agendas are posted ten days prior to the next CRABoard meeting. The Board's next scheduled meeting is July 26-27, 2018 in Olympia. Past agendas and meeting minutes can also be found at the following link:

<http://www.crab.wa.gov/CRABoard/meetings/meeting.cfm>

Staff Contact: Karen Pendleton, [Karen@crab.wa.gov](mailto:Karen@crab.wa.gov), (360) 350-6077

### **County Engineer/PWD Changes**

Staff reported the following changes since February 2018:

#### Yakima County

Yakima County appointed Matt Pietrusiewicz, PE, as the County Engineer after the retirement of Gary Ekstedt, PE, effective April 1, 2018/

#### Skamania County

Skamania County appointed Tim Elsea, PE, as the County Engineer after the reitement of Tim Homman, PE, effective March 1, 2018.

Staff Contact: Walt Olsen, [Walt@crab.wa.gov](mailto:Walt@crab.wa.gov), (360) 350-6080

### **Summary of State Auditor's Reports Findings**

Staff reported that five county audit reports representing five counties have been reviewed since the February 2018 Board meeting. One audit contained a total of one finding and did not involve County Road Funds. Staff Contact: Walt Olsen, [Walt@crab.wa.gov](mailto:Walt@crab.wa.gov), (360) 350-6080

### **County Ferry Capital Improvement Program**

The Board approved Skagit County's request for the County Ferry Capital Improvement Program. Skagit County's request for \$7.5 million will be submitted to the Legislature in 2019. These funds will be taken off the top of the counties' share of the Motor Vehicle fuel Tax and distributed to Skagit County in 20 annual installments of \$375,000 beginning July 1, 2019 if approved by the Legislature.

**RAP Project Actions by CRAB Staff since February 2018:****Kititas County:**

The county recently gained federal funding for replacement of its Manastash Road Bridge, which is also a RAP funded bridge. In a February 6, 2018 letter to CRAB, the commissioners requested that the RATA requested amount for this project, as indicated on the prospectus, be reduced from \$1,300,000 to \$686,325. This will allow design to be completed with RATA funds and provide matching funds for the federal funding. The county also requested the reimbursement of RATA construction funding (\$342,000) be advanced from quarter 3, 2020 to quarter 4, 2018. Staff processed the requested changes, noting the payments for match to federal bridge project will not adversely affect the RATA balance.

**Spokane County:**

The county notified CRAB on March 7, 2018 that it would be advertising three Argonne Road paving projects as tied bids. These are RAP funded CRP # 3201, non-RAP funded CRPs 3193-A and 3193-B. The county assured CRAB each contract would have separate bids and schedules and have individual financial tracking.

The county also requested per its letter dated March 16, 2018, that their RAP funded Forker Road be split into two segments. The south segment, milepost 0.32 - 0.87 will commence construction work in June, 2018, largely on new alignment where it ties in with Progress Road at the south end. The north segment of Forker Road, milepost 0.87 - 1.33 will be constructed in 2020 and tied in with Bigelow Gulch Road 4A at the north end. An amendment was offered to the county on March 29, 2018. The signed amendment was returned to CRAB and executed on April 3, 2018.

**Douglas County:**

The county requested per its letter dated April 6, 2018 that the milepost limits for their RAP funded Douglas North Road paving project, be extended from 5.81 to 6.37, in order to do additional paving needed in this extended section. Staff confirmed that the additional length is of the same condition as the original submittal, and that no additional RATA funds would be needed to accomplish the extra work. An amendment was forwarded to the county April 10, 2018. *Staff Contact: Randy Hart, [Randy@crab.wa.gov](mailto:Randy@crab.wa.gov), (360) 350-6081*

**Board Actions:****Resolution 2018-002 – Apportion RATA Funds to Regions**

The CRABoard approved Resolution 2018-002 - Apportion RATA Funds to Regions, which authorizes the accrued amount of \$3,153,118 deposited to the RATA for February and March 2018 be apportioned to the regions by the established 2017-2019 biennium regional percentages after setting aside \$86,000 for administration.

**Resolution 2018-003 – Allocate Remaining Estimated 2017-2019 RATA Revenue and Approve 2017-2019 RAP Projects**

The CRABoard approved Resolution 2018-003 - Allocate remaining estimated 2017-2019 RATA revenue and approved 2017-2019 RAP Projects, this resolution allocates the remaining estimated 2017-2019 fuel tax revenue and turned-back funds of \$8,639,679 as “New Funding” to the listed projects in the five regions.

Staff Contact: Randy Hart, [Randy@crab.wa.gov](mailto:Randy@crab.wa.gov), (360) 350-6081

**TRAINING**

**CRAB Training Schedule April 2018 – July 2018**

Date	Subject	Location
May 1-3	County Engineer Training	CRAB Offices
May	UAS	Grays Harbor County
May	UAS	Camano Island – Island County
June 13-14	CE Training	Stevens County
June	UAS	Kitsap County – Wildcat Quarry
June	UAS	Clark County – Survey Demo
July	UAS	Cowlitz County – Landfill

Staff Contacts: Jim Oyler, [JimO@crab.wa.gov](mailto:JimO@crab.wa.gov), (360) 350-6090  
 & Mike Clark, [Mike@crab.wa.gov](mailto:Mike@crab.wa.gov), (360) 350-6084 (Mobility)  
 Jim Ayres, [JimA@crab.wa.gov](mailto:JimA@crab.wa.gov), (360) 350-6091 (AutoCAD Civil3D/UAS)  
 Jeff Monsen, [Jeff@crab.wa.gov](mailto:Jeff@crab.wa.gov), (360) 350-6079 (Engineer's Training)

**GIS-MO PROJECT UPDATE**



GIS-Mo, the planned successor to CRAB's Mobility©, continues to be on schedule, even slightly ahead of schedule. The Washington Traffic Safety Commission's Traffic Records Committee (TRC) voted on May 7, 2018 to approve CRAB's \$400,000 grant application. Combined with \$125,000 from the Washington State Association of Counties (WSAC), funding for the vendor services phase of GIS-Mo is secured.

CRAB completed the OCIO IT Project Assessment which resulted in GIS-Mo being classified as a “major” project. Washington State IT projects classified as “major” require OCIO Oversight and independent project Quality Assurance (QA). QA services will regularly review GIS-Mo project management, identifying any risks concerning scope, schedule, or resources. This information will be valuable in ensuring a successful project. CRAB has signed an interagency agreement with the Technology Solutions Group (TSG) to acquire the QA services which will begin May16,

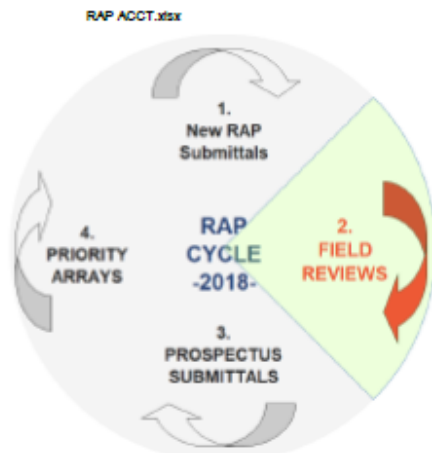
2018. The first task for QA will be to deliver a QA Readiness Assessment to the GIS-Mo OCIO Oversight consultant.

The Data Standards Workgroup has been formed, consisting of CRAB staff, county staff, WSAC, WSDOT, and OCIO. This workgroup will review industry standards for roadway assets and identify gaps and overlaps in the current Mobility© database. The report developed by the workgroup will recommend modifications to the dataset underlying the CRAB asset management system to ensure compliance with Federal and State regulations, as well as support interoperability with stakeholder IT systems.

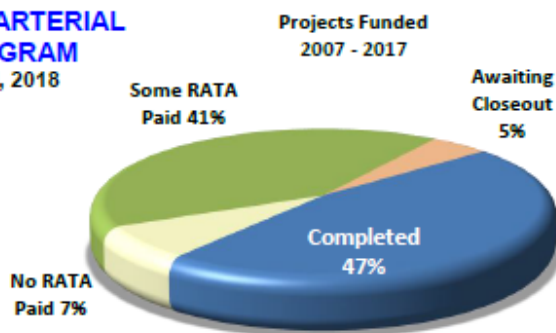
Finally, the sole source notification has been posted to the Washington Electronic Business Solution (WEBS). Following this, the Sole Source Justification will be sent to the Department of Enterprise Services for final approval.

To follow the status and latest news related to GIS-Mo, visit our project page at <http://www.crab.wa.gov/gis-mo>. Staff Contact: Eric Hagenlock, [Eric@crab.wa.gov](mailto:Eric@crab.wa.gov), (360) 350-6088

# RURAL ARTERIAL TRUST ACCOUNT (RATA) ACTIVITY AND BALANCE SUMMARY



## RURAL ARTERIAL PROGRAM April, 2018



### PROJECT STATUS:

Billing Phase	'83-'07	'07-'09	'09-'13	'13-'15	'15-'17	Current Biennium '17-'19	TOTAL
Completed	958	39	32	24	4		1057
Awaiting Closeout		3	2	3	2		10
Some RATA paid	1	2	8	22	35	20	88
No RATA Paid				1	3	12	16
<b>TOTAL</b>	<b>959</b>	<b>44</b>	<b>42</b>	<b>50</b>	<b>44</b>	<b>32</b>	<b>1171</b>

### FUND STATUS:

<b>Anticipated Revenue to end of '17 - '19 Biennium:</b>		
Fuel tax receipts and interest through June, 2017		562,159,348
Estimated fuel tax receipts, interest and CW Transfers July 2017 thru June 2019		45,135,600
Total estimated revenue		<u>607,294,948</u>
<b>RAP Expenditures to date:</b>		
To Completed Projects		510,577,073
To Projects in Design or Under Construction Administration		35,768,554
Total RATA spent		<u>557,561,108</u>
<b>RAP Obligations:</b>		
RATA Balance on Active Projects		108,711,978
RATA \$ yet to allocate to Partially funded projects -		13,414,208
Requests for reimbursement - pending		192,911
Estimated remaining administration through 2017- 2019 biennium		638,745
Total RATA obligated		<u>122,957,842</u>

### QTR 1 - 2018 RATA ACTIVITY:

MONTH	BEGINNING BALANCE	MVFT REVENUE	INTEREST + Cash Rcpts	PROJECT PAYMENTS	#	ADMIN CHARGES	ENDING BALANCE
January	\$16,378,594.05	\$2,174,707.67	\$16,029.33	(829,182.04)	20	(42,923.60)	\$17,697,225.41
February	\$17,697,225.41	\$1,630,008.36	\$15,543.59	(1,099,599.42)	31	(44,044.26)	\$18,199,133.68
March	\$18,199,133.68	\$1,492,175.43	\$15,390.40	(83,527.66)	31	(44,575.55)	\$19,578,596.30
<b>TOTALS:</b>		<b>\$5,296,891.46</b>	<b>\$46,963.32</b>	<b>(2,012,309.12)</b>	<b>82</b>	<b>(131,543.41)</b>	

Staff Contact: Randy Hart, [Randy@crab.wa.gov](mailto:Randy@crab.wa.gov), (360) 350-6081