

**County Road Administration Board  
Minutes  
April 27-28, 2017**

**Members Present:** Brian Stacy, PE, Pierce County Engineer, Vice-Chair  
Andrew Woods, PE, Columbia County Engineer, Second Vice-Chair  
Rob Coffman, Lincoln County Commissioner  
Al French, Spokane County Commissioner  
Bob Koch, Franklin County Commissioner  
Kathy Lambert, King County Council Member (\* via telephone)  
Helen Price Johnson, Island County Commissioner  
Mark Storey, PE, Whitman County Engineer

**Staff Present:** Jay Weber, Executive Director  
Walt Olsen, PE, Deputy Director  
Jeff Monsen, PE, Intergovernmental Policy Manager  
Randy Hart, PE, Grant Programs Manager  
Derek Pohle, PE, Compliance & Data Analysis Manager  
Mike Clark, Road System Inventory Manager  
Rhonda Mayner, Secretary  
Michael Kochick, Systems Manager  
\*\*Jim Ayres, PE, Design Systems Manager  
\*\*Jim Oyler, Support Specialist  
\*\*Kathy O'Shea, Database Specialist  
\*\*Eric Hagenlock, Chief Applications Architect

**Guests:** Paul Randall-Grutter, PE, Skagit County Engineer  
\*Forrest Jones, Skagit County Transportation Planner  
\*Rachel Rowe, Skagit County  
\*Dan Berentson, Skagit County  
\*Chad Coles, PE, Spokane County Engineer  
\*Matt Zarecor, PE, Spokane County Assistant Engineer  
\*Steve Johnson, PE, Thurston County  
\*Theresa L. Parsons, Thurston County  
\*Randy Rydel, Whatcom County  
\*Rob Ney, Whatcom County  
\*\*Gary Rowe, WSACE Managing Director

*\*Present April 27, 2017 only*

*\*\*Present April 28, 2017 only*

**CALL TO ORDER**

Vice-Chair Stacy called the County Road Administration Board quarterly meeting to order at 1:00 p.m. on Thursday, April 27, 2017, at the CRAB Office in Olympia.

## **CHAIR'S REPORT**

Vice-Chair Stacy requested that all cell phones be silenced and that guests sign-in.

### **Approve Agenda for the April 27-28, 2017 Board Meeting**

Mr. Storey moved and Commissioner Coffman seconded to approve the agenda as presented. **Motion carried unanimously.**

### **Approve Minutes of January 26-27, 2017 Board Meeting**

Commissioner French moved and Mr. Storey seconded to approve the minutes of the January 26-27, 2017 CRABoard meeting as presented. **Motion carried unanimously.**

### **Introduce New Board Members**

Second Vice-Chair Stacy introduced Commissioner Koch, welcoming him back to the Board, and Commissioner Price Johnson. He thanked them both for their willingness to serve the counties.

### **Introduce New Staff Member**

Mr. Olsen introduced Michael Kochick, Systems Manager, who has replaced the recently retired Bob Davis.

### **CRABoard Bylaws**

Second Vice-Chair Stacy noted that no written comments were received by the Board members, so the discussion will be tabled to a future meeting.

Mr. Weber noted the recent passing of Ernie Geissler, who served as CRAB's first Director for 25 years. He was instrumental in the development of many of CRAB's programs, and the agency and the counties will greatly miss his presence.

## **RURAL ARTERIAL PROGRAM – Randy Hart**

### **Program Status Report**

Mr. Hart reviewed the Rural Arterial Program project status report. He noted that 1039 projects have been completed to date. Anticipated revenue to the end of the 2015-2017 biennium is \$561,117,679. RAP expenditures to date total \$539,335,211. RAP obligations remaining to active projects are \$112,278,543.

### **Project Request Actions Taken by CRAB Staff**

Mr. Hart reported that Wahkiakum County's Elochoman Valley Road project funded in 2009 requires realignment where it ties in to the Clear Creek Fish Passage culvert replacement project funded in 2015. The details of the new alignment, with its related right of way, environmental and cultural impacts, could not be established until the location of the Clear Creek Fish Passage structure could be determined. Since the Elochoman project was facing lapsing, the county requested that the projects be combined into one CRAB/County contract. The new lapsing date, associated with the most recently funded portion, is now April 16, 2021. This provides ample time to design both segments and gives the county the cost advantage of combined construction. The combined contract was offered by the

CRAB director on March 9, 2017, and executed on April 4, 2017. The county plans to advertise for construction bids in the spring of 2018.

**Spokane County Update**

Mr. Hart noted that at the April 16, 2015 CRABoard meeting, Spokane County requested a time extension to commence Bigelow Gulch 4 construction. At that time, federal approval of the NEPA document was being held up in a court process that was beyond the county’s control, with no assurances when the NEPA would be approved. The CRABoard held lapsing in abeyance and asked the county to provide an update at its April 2016 meeting. The county provided this update, noting the NEPA was still tied up in court but anticipating it would be released soon.

As of June 1, 2016, the NEPA document is no longer bound in court and the county has pursued design. Construction is anticipated to start in the summer of 2017. The county plans to construct the Bigelow Gulch 4 project in two segments: the crossing structure/intersection with Forker Road; and the new alignment of Bigelow Gulch Road 4, tying in with Forker Road, which is also RATA funded. Forker Road is scheduled to commence construction in 2018.

Mr. Hart introduced Mr. Coles and Mr. Zarecor, who gave a brief presentation on the progress and future timelines of the projects.

**Resolution 2017-002 – Apportion RATA Revenues to Regions**

Mr. Hart presented Resolution 2017-002 to the Board. This resolution apportions the accrued amount of \$4,729,901 now credited to RATA in January, February and March 2017 to the regions by the established 2015-17 biennium regional percentages after setting aside \$121,125 for administration.

Commissioner Koch moved and Commissioner Price Johnson seconded to adopt Resolution 2017-002 as presented. **Motion carried unanimously.**

**Resolution 2017-003 – Approve 2017-2019 RAP Projects and Allocate 90% of Estimated 2017-2019 RATA Revenue**

Mr. Hart presented Resolution 2017-003 to the Board. This resolution approves projects in the five regions and allocates 90% of the estimated 2017-2019 fuel tax funds and turned back funds to the listed projects. Unallocated amounts will be assigned to projects in future arrays.

Northeast Region	\$16,552,030
Northwest Region	4,115,700
Puget Sound Region	3,205,400
Southeast Region	9,820,800
Southwest Region	<u>7,052,400</u>
Total Allocation:	\$40,746,330
Unallocated NE BR	946,670
Unallocated PS	<u>47,200</u>

Total funds available: \$41,740,200

Based on the stable and rising RATA balance, increasing revenue estimate, and the ability to program construction reimbursements of new projects in 2021 and beyond, staff recommends adoption of the resolution.

Following questions and discussion, Mr. Woods moved and Commissioner French seconded to adopt Resolution 2017-003 as presented. **Motion carried unanimously.**

Vice-Chair Stacy noted that it was nearly 2:00 and time for the Public Hearing. Mr. Hart's presentations will resume following the hearing.

### **PUBLIC HEARING**

Vice-Chair Stacy opened the public hearing on WAC 136-18-070 at 2:00 pm.

Mr. Pohle presented staff's recommended changes to Chapter 136-18 WAC – Construction by County Forces, which removes a special reporting section, 136-18-070, that is no longer necessary.

Vice-Chair Stacy solicited public comment. There being none, he closed public comment at 2:05 pm.

Following questions and discussion, Council Member Lambert moved and Mr. Storey seconded to approve the recommended changes to Chapter 136-18 WAC – Construction by County Forces. **Motion carried unanimously.**

Mr. Pohle presented staff's recommended changes to Chapter 136-12 WAC – Vacancy in Position of County Engineer, most of which add the words "or change" to the existing "vacancy" to the reporting requirements.

Vice-Chair Stacy solicited public comment. There being none, he closed public comment at 2:07 pm.

Following questions and discussion, Commissioner French moved and Commissioner Price Johnson seconded to approve the recommended changes to Chapter 136-12 WAC – Vacancy in Position of County Engineer. **Motion carried unanimously.**

Vice-Chair Stacy closed the public hearing at 2:09 pm.

The regular meeting was reconvened at 2:09 pm.

### **Project Request – Columbia County**

Mr. Hart reported that Columbia County has requested an additional construction time extension for the RAP funded Tucannon Road project. The project lapsed on April 11, 2017, after the county had already received a two year construction time

extension. CRAB's WAC rules allow that "The CRABoard may in its discretion determine that for the public safety, health or general welfare, an additional extension is necessary." The county therefore requests the CRABoard take additional action to extend the lapsing date to August 11, 2017.

Tucannon Road was submitted for funding on September 1, 2006, requesting \$1,327,500 in RATA funding. The CRABoard allocated full funding to the project on April 19, 2007. The project proposes to widen Tucannon Road from 19 feet to 32 feet, and provide a stronger base and paved surface. The project will correct the geometry of horizontal curves, upgrade the approach and bridge rail for three bridges, mitigate roadside safety issues and replace a 42" culvert with a larger sized structure to increase flow capacity. To date, the county has incurred \$409,771 in project costs and received \$368,794 in RATA reimbursements.

The original construction lapsing date for Tucannon Road was April 19, 2013. The county met this milestone by commencing construction of a box culvert within the project on April 11, 2013. Per WAC 136-170-030 (2) however, ".....all remaining phases of construction must commence within two years of commencement the first phase." The remaining phase - full roadway construction - did not commence within the two years. Therefore the county requested and was granted an initial extension to April 11, 2017.

The project lapsed again on April 11, 2017, since the county is awaiting final obligation of federal funding needed to commence construction. This action is being delayed as the WSDOT does final review of the county's Plans Specifications and Estimates package. The county plans to advertise for construction bids the week of May 1, 2017 and open bids on May 24, 2017. Since the WAC allows for an additional extension by the CRABoard for the public safety, health or general welfare, Columbia County requests an additional extension of the project lapsing date to August 11, 2017 to accomplish these steps.

The CRABoard must decide either to withdraw the Tucannon Road project from RATA funding, requiring the county to reimburse \$368,793.51 in RATA funds paid, or grant an additional time extension for the project. Staff finds that the county has diligently pursued the project, using \$37,688.97 in county funds to accomplish design and initial construction of the project. The remaining improvements will address structural failure caused by heavy farm to market haul traffic, improve sharp curves and eliminate roadside hazards. The county has submitted the request for an additional time extension in a timely manner, well in advance of actual project lapsing. Staff therefore recommends an additional extension to August 11, 2017, which will allow the county to pursue construction of the remaining improvements.

Second Vice-Chair Woods presented additional information to the Board, then recused himself from discussion and voting on the request and vacated the Board Room.

Following questions and discussion, Mr. Storey moved and Commissioner Coffman seconded to approve Columbia County's request for an additional lapsing time extension to August 11, 2017 for the Tucannon Road Project. **Motion carried unanimously, with Second Vice-Chair Woods recused.**

Second Vice-Chair Woods returned to the Board Room.

### **Kittitas County Waiver Status**

Mr. Hart reported that the CRABoard must decide if Kittitas County may keep \$54,995 of RATA funds it retained through CRABoard waiver of payback from an earlier withdrawn Westside Road project, after the county has again withdrawn a second reduced-scope project on Westside Road.

Kittitas County withdrew its first RATA funded Westside Road project on July 2, 2013, citing growing and costly right-of-way and geometry issues. At the August 1, 2013 CRABoard meeting the county requested a waiver of payback for the \$106,052.07 RATA used for design. CRABstaff recommended \$54,995 of this amount be waived as usable on any potential future Westside Road project. The CRABoard delayed a final decision until its October 2014 meeting, when it would again consider the request contingent on the county adding a new Westside Road project on its upcoming 2014–2019 six-year road program. The second, reduced-scope, project was added to the program in December 2013 and submitted for RAP funding on September 1, 2014. The CRABoard approved the waiver of payback of \$54,995 at its October 2014 meeting. The second Westside Road project was funded by CRAB on April 16, 2015 and subsequently withdrawn by the county, again citing extreme costs that would require \$2,500,000 in County Road Funds. No RATA funds were expended on the new project.

Mr. Hart noted that the county is making “No formal request” to retain the waived \$54,995 at this time. The county acknowledges that the CRABoard's approval of waiver was based on the ability of the County to apply the completed design efforts toward future projects. Although the possibility of future projects on Westside Road exists, the county does not intend to actively pursue such projects in the near future.

Staff recommends that the CRABoard rescind the October 27, 2014 approved waiver of payback of \$54,995 in RATA funds for Westside Road, RAP project 1907-01, and require the county to reimburse that amount to the RATA.

Following questions and discussion, Second Vice-Chair Woods moved and Mr. Storey seconded to rescind the October 27, 2014 approved waiver of payback of \$54,995 in RATA funds for Westside Road, RAP project 1907-01, and require the county to reimburse that amount to the RATA. **Motion carried unanimously.**

### **Project Request – Thurston County**

Mr. Hart announced that Thurston County has requested an additional construction time extension for the RAP funded Delphi Road project. The project lapsed on April

16, 2017, after the county had already received a two-year construction time extension. CRAB's WAC 136-167-040 (5) allows that "The CRABoard may in its discretion determine that for the public safety, health or general welfare, an additional extension is necessary." The county therefore requests the CRABoard take additional action to extend the lapsing date two years further, to April 16, 2019.

Delphi Road was submitted for funding on September 1, 2008, requesting \$2,000,000 in RATA funding. The CRABoard allocated \$210,943 in RATA funding on April 16, 2009, \$400,000 on March 26, 2010, \$1,300,000 on April 18, 2013 and the final \$89,057 to full funding on April 16, 2015. The project proposes to widen Delph road from 20 feet to 32 feet, provide a stronger base and paved surface, improve the alignment, and clear the roadside of safety hazards. To date, the county has received \$265,000.50 in RATA reimbursements for design of the project.

The original construction lapsing date for Delphi Road was April 16, 2015. An extension to April 16, 2017 was requested by the county on October 27, 2014, citing delays caused by new environmental regulations. These required additional investigation for protection of prairie soils and Mozama Pocket Gopher habitat. This also delayed the start of the right-of-way phase. The county noted that the adjacent DNR-owned property would take significant time to negotiate and the DNR could give no assurances about a timeline for its review. This request was approved by the CRAB Director on November 3, 2014.

On April 8, 2015 the county requested a reduction in length of the project from 1.85 miles to 1.76 miles. An adjacent property owner was refusing to negotiate with county right of way staff. Cost of condemnation was estimated by the county to be more expensive than the worth of the property. After field review and analysis by CRABstaff, the scope reduction request was approved by the CRAB director.

The second lapsing date arrived April 16, 2017 and the county has requested an additional extension. Since May 2014 the county has developed a complete project impact area, completed survey for easement proposal and applied for DNR easement in April 2016. The county reviewed DNR's easement document and suggested several minor changes involving indemnification, insurance, waste cleanup and non-compliance clauses. The county's Prosecuting Attorney and Risk Management Offices recommended not agreeing to the easement as originally proposed by the DNR.

The county cites two options in its March 8, 2017 letter: either continue negotiation with DNR to obtain an easement document the county can accept, or modify the roadway design to fit within the existing 1938 DNR easement. It is not known how much longer the ongoing negotiation will take. Modifying the design will require a scope change to the horizontal alignment improvements originally proposed in the RAP prospectus. The county does plan to move forward with negotiations with DNR while developing an alternate design in case these negotiations fail. The county will pursue construction at the earliest opportunity. In consideration of these potential

outcomes, the county requests an additional extension of construction lapsing to April 16, 2019.

Staff finds that the project mitigates numerous roadside safety issues, and recommends an additional construction lapsing extension of Thurston County's Delphi Road RAP project to April 16, 2019.

Mr. Hart introduced Mr. Johnson and Ms. Parsons, who presented additional information to the Board. Mr. Johnson noted that the county has learned they could also pursue condemnation of the disputed property.

Following questions and discussion, Commissioner Price Johnson moved and Commissioner Coffman seconded to approve Thurston County's request for an additional construction lapsing extension on the Delphi Road RAP project to April 16, 2019. **Motion carried unanimously.**

**Vice-Chair Stacy called for a brief recess.**

### **COUNTY FERRY CAPITAL IMPROVEMENT PROGRAM**

Mr. Randall-Grutter introduced Ms. Rowe and Mr. Jones, who noted that Skagit County is requesting that the Board issue a call for projects, and gave a brief presentation of their plans for a new ferry. Mr. Monsen explained the application and approval process to the Board.

Following questions and discussion, Commissioner Price Johnson moved and Second Vice-Chair Woods seconded to issue a call for projects. **Motion carried unanimously.**

### **COMPLIANCE REPORT – Derek Pohle**

Mr. Pohle reported that 35 counties submitted the Road Levy Certification by the February 1 deadline. Asotin and Lewis Counties notified CRAB staff that circumstances beyond the County Engineer's control would likely delay submittal of the certifications a few days beyond the deadline. Columbia and Wahkiakum Counties were delinquent without notice.

For the required submittals of Traffic Law Enforcement Certification, Certification of Expenses for Fish Passage Barrier Removal, Annual Construction Report, CAPP Report, Bridge Inspections, Annual Certification, Annual Certification for Maintenance Management, and County Ferry System Report, he reported that 38 counties reports were submitted to CRAB by the April 1 deadline. The remaining county submitted their forms the next business day.

Mr. Pohle noted that only three counties had yet to update their Bridge and Inspection reports to contain the statutory minimum requirements. CRAB staff will continue to work with these counties in an effort to bring these reports up to minimum requirements. He reported that several counties are inconsistent in documenting their County Forces Construction projects on the Annual Construction Report. Mainly this has to do with putting project advertisement dates on the form. CRAB staff will continue to work with

these counties. He also noted that there are a few counties that are still over-diverting Road Levy in excess of the amount established by Resolution during the budget process.

He reported that all 39 counties are in full compliance of the Standards of Good Practice for 2016, and therefore staff recommends that Certificates of Good Practice be issued to each of the counties.

Mr. Pohle reported briefly on vacancies in the office of County Engineer and a continuing audit finding for Skamania County, and outlined his recent meetings and activities.

#### **RESOLUTION 2017-004 - ANNUAL CERTIFICATION – Jay Weber**

Mr. Weber announced that as required by RCW 36.78.090 and RCW 36.78.100, and pursuant to WAC 136-04-010 through WAC 136-04-060, he is submitting to the County Road Administration Board a report of the review of the annual certifications submitted by the counties for the calendar year 2016. Each year, these certifications provide information to this agency which touches upon three main areas: Management and Administration; Document Submittal, which includes such items as road levy certification, road log updates, construction reports, etc.; and Operations. From receipt of this information, staff is able to determine the level of compliance with applicable laws and Standards of Good Practice achieved by the counties of the State of Washington, and it is upon demonstrated compliance with these laws and standards which continued receipt of the fuel tax distribution depends.

He concluded that he is pleased to be able to report to the Board that all of the 39 reporting counties have demonstrated reasonable and substantial compliance with all applicable laws and Standards of Good Practice. He therefore recommended approval of Resolution 2017-004 stating the issuance of Certificates of Good Practice in the names of the thirty-nine counties listed on the resolution.

Commissioner Koch moved and Commissioner Price Johnson seconded to approve Resolution 2017-004, issuing Certificates of Good Practice to all 39 counties. **Motion carried unanimously.**

**Vice-Chair Stacy recessed the meeting at 3:57 pm on Thursday, April 27, 2017. The meeting will resume Friday, April 28, 2017 at 8:30 am.**

**Friday, April 28, 2017**

## **CALL TO ORDER**

The CRABoard meeting was reconvened by Vice-Chair Stacy at 8:30 am on April 18, 2017.

## **DEPUTY DIRECTOR'S REPORT – Walt Olsen**

Mr. Olsen gave the Board members a copy of the County Ferry Capital Improvement Program application for their information and reminded them of the timeline for the upcoming process.

### **County Engineers/Public Works Directors**

Mr. Olsen noted three changes since the January 2015 CRABoard Meeting:

Stevens County appointed Jason Hart as Public Works Director/Acting County Engineer, effective December 20, 2016. Stevens County was in the process of contracting with Pend Oreille County for the services of County Engineer Don Ramsey, PE, until a licensed professional civil engineer could be retained, but could not reach an agreement. The county then retained an engineer from its on call consultant roster, but the engineer was not a licensed civil engineer. The county then began an RFQP process to find qualified applicants and are currently reviewing those applications for engineering services.

By letter on March 22, 2017, Snohomish County designated Steven Thomsen, PE as the Acting County Engineer after the passing of Owen Carter, PE, on February 24, 2017. Snohomish County had previously designated certain duties to other staff in Mr. Carter's absence.

By email on February 27, 2017, Mitch Reister, PE, announced his resignation as Spokane County Engineer, effective March 31, 2017. Spokane County appointed Chad Coles, PE, as County Engineer, effective April 1, 2017.

### **County Visits**

Mr. Olsen noted county visits completed since January 2017 in Skagit County, Lewis County, Thurston County, and Pend Oreille County.

Numerous contacts with County Engineers took place in other venues.

### **County Audit Reports reviewed since January 2017**

The 1997 State Auditor Office (SAO) audit of CRAB concluded that the minutes of the Board meetings needed specific mention of SAO audits of the counties and of any findings that might relate to the statutory responsibilities of CRAB. The minutes also need to reflect any recommendations from the CRABoard to staff in response to the audits. This report details our staff procedures to satisfy the SAO.

CRAB has reviewed eight audit reports representing eight counties since the January 2017 board meeting. One audit contained one finding issued and none involved County Road Funds in some form. Any audit with a number in bold print under the “Co.Rd?” heading, revealed substantive findings involving County Road Funds.

**2015-2016 Audits**

Report #	Entity/Description	Report Type	Audit Period	Date Released	New Find#	Co. Rd?	PrevFind#	Status
1018792	Franklin County	Accountability	01/01/2015 to 12/31/2015	3/27/2017				
1018729	Walla Walla County	Accountability	01/01/2015 to 12/31/2015	3/20/2017				
1018637	Benton County	Accountability	01/01/2015 to 12/31/2015	3/16/2017				
1018613	Kitsap County	Accountability	01/01/2015 to 12/31/2015	3/6/2017				
1018629	Pierce County	Accountability	01/01/2015 to 12/31/2015	3/2/2017				
1018563	Spokane County	Accountability	01/01/2015 to 12/31/2015	2/27/2017				
1018497	Snohomish County	Accountability	07/01/2015 to 06/30/2016	2/23/2017				
1018459	Mason County	Accountability	01/01/2015 to 12/31/2015	2/2/2017	1			
				TOTALS	1		0	
NCR	Non-County Road							
CR-FC	County Road-Fully Corrected							
CR-PC	County Road-Partially Corrected							

**Other Activities and Visits since January 2017**

Mr. Olsen reported on his other activities.

**Information Services Update**

Mr. Olsen introduced Mr. Ayres, Mr. Oyler, Mr. Clark, Mr. Hagenlock, Mr. Kochick, and Ms. O’Shea, and reported on the recent activities of the IT team. He noted that staff is working on incorporating mobile data collection into a GIS/Mobility platform. Mr. Ayres has mapped projects with the UAV for five different counties in the last quarter, collecting millions of points of valuable data, with six more counties scheduled in the next quarter.

**DIRECTOR’S REPORT – Jay Weber**

**CRABoard Positions**

Mr. Weber reported that on March 11, 2017 he sent a letter to WSAC President Obie O’Brien notifying him of the expiration in June 2017 of the terms of Commissioner French, Commissioner Price Johnson, and County Engineer Woods. He noted that all three members are eligible for reappointment by WSAC.

### **Current Budget**

Mr. Weber reviewed CRAB's current budget status, reporting that most of the accounts show positive variances. He noted that the agency is still working through the retirement buyouts and doing some capital improvements, but is well within the spending plan for the year and the biennium. All variances will be positive at end of the biennium, and that the agency will turn back approximately \$100,000 of unspent administrative funds to projects.

### **2017-19 Proposed Budget Update**

Mr. Weber reported that the transportation budget has been passed by the legislature and is on the Governor's desk awaiting signature. It is largely the same as the 2015-17 budget in regards to CRAB's funding, keeping RAP and CAPP on a stable funding basis. He noted that his upcoming retirement buyout has been included in the budget.

### **AGO OPINION ON TRAFFIC LAW ENFORCEMENT**

Mr. Weber reported that the Attorney General's Opinion was received on March 13, 2017. It states that *"Incarceration and coroner activities are not road purposes under article II, section 40. Costs related to prosecution, adjudication, and indigent defense of traffic offenses present a closer question, but it is most likely these would also not be considered road purposes under the Washington Constitution and RCW 36.79.140."*

The Board will use this going forward from the date of the opinion as the basis for evaluation of this aspect of annual certification.

### **INTERGOVERNMENTAL POLICY UPDATE – Jeff Monsen**

Mr. Monsen reported travel to and meetings at Skagit, Kittitas, Benton, Lewis, San Juan, Jefferson, Kitsap, Clallam, Skamania, and Clark Counties. He briefly noted other meetings and activities since January 2017.

He reported on County Engineers' Training, noting customized training presented in Skamania County on March 14 with seven participants, including all three County Commissioners. Biannual training at the CRAB offices is scheduled for May 9-11, with 12 participants registered from nine counties. Three separate customized trainings are planned for Clark County on Road Operations, Administration and Engineering, and Council; and two for Benton County; June 14 on Operations, Administration, and Engineering, and June 15 on Administration and Engineering.

### **WSACE REPORT**

Mr. Rowe summarized highlights of the recent legislative session. The association has requested that the legislature appropriate funds to assist with fish barrier passage removal in the counties.

He reported briefly on the annual National Association of County Engineers Conference held recently in Cincinnati, Ohio, and noted that the annual WSACE Conference will be June 20-22 in Leavenworth.

He noted that the state transportation budget for 2017-19 includes continued funding for the WSACE's transportation studies. They will be focusing on safety issues and systemic planning.

**EXECUTIVE DIRECTOR RECRUITMENT UPDATE**

Vice-Chair Stacy presented the timeline for the recruitment process.

The Board discussed where to hold candidate interviews July 12-13, and decided on Ellensburg.

The Board discussed the wording of the job posting and the content of the supplemental questions for applicants.

**Vice-Chair Stacy adjourned the meeting at 10:24 am.**

Chairman's Signature: \_\_\_\_\_

Attest: \_\_\_\_\_