

COUNTY ROAD ADMINISTRATION BOARD

JOHN KOSTER, EXECUTIVE DIRECTOR

CRAB QUARTERLY REPORT

Issue 35

July 2020 – October 2020

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CRABOARD RECOGNIZES FRANKLIN COUNTY COMMISSIONER BOB KOCH



The CRABoard recognized Bob Koch, Franklin County Commissioner, as he prepares to retire from public service. Commissioner Koch served on the CRABoard from 2011 to 2017 and again from 2018 to the present. Thank you, Bob, for your commitment as a member of the County Road Administration Board over the years. We will truly miss you!

CRABOARD CONGRATULATES RANDY HART, PE ON HIS UPCOMING RETIREMENT

The CRABoard congratulated CRAB's Grant Programs Manager Randy Hart, PE on his pending retirement after 29 years of service to the County Road Administration Board. Prior to that, Randy worked at WSDOT, for a total of over 38 years of public service. Randy's final day at CRAB will be December 31.

Staff is planning a retirement celebration for Randy on December 16 from 1:00 to 3:00 pm. Due to the re-enacted COVID-19 restrictions, it will be via Zoom. Calendar invitations will be emailed, and the information will be posted on our website.



The Board and staff presented Bob and Randy with plaques thanking them for their years of service to CRAB and the counties, and wished them well in their future endeavors.

PUBLIC HEARING SET FOR JANUARY 2021

The CRABoard is proposing changes to WAC 136-500 to specify that loan interest will be charged as simple interest, and to add language allowing a county currently receiving a loan from the ELP to petition the Board to extend the length of payback term. The Board set a Public Hearing on the changes for January 28, 2021 at 2:00 pm in the CRAB Board Room. The official filing will be posted on the CRAB website.

Staff Contact: Drew Woods, PE drew.woods@crab.wa.gov

OCTOBER 2020 CRABOARD MEETING

In accordance with Thurston County's Phase 3 level in Safe Start Washington, the CRABoard held their quarterly Board Meeting via Zoom and with limited in-person participation on Thursday, October 29, 2020 in the CRAB Board Room.

2021 CRABoard Meeting Schedule

The CRABoard adopted their 2021 meeting schedule:

- January 28-29, 2021
- April 29-30, 2021
- July 29-30, 2021
- October 28-29, 2021

All meetings are scheduled to begin at 1:00 pm on the first day and reconvene at 8:30 am on the second day.

Staff Contact: Karen Pendleton karen.pendleton@crab.wa.gov

Emergency Loan Program Requests

The CRABoard authorized a \$200,000 loan for a term of 24 months to Franklin County to assist in repairing damage to Burr Canyon Road caused by a wildfire in early September.

The CRABoard authorized a \$312,196 loan for a term of 24 months to Columbia County to further assist in repairing damage caused by significant flooding earlier in the year. The county previously received a \$500,000 loan from the ELP.

These two loans have exhausted the funds in the ELP. CRAB is requesting a one-time \$10,000,000 transfer into the ELP for future emergencies.

Staff Contact: Drew Woods, PE drew.woods@crab.wa.gov

CRABoard Actions

The CRABoard approved Resolution 2020-008 Apportion RATA Funds to Regions, which authorizes that the accrued amount of \$3,912,435 deposited to the RATA for July, August and September 2020 be apportioned to the regions by the established 2019-21 regional percentages after setting aside \$192,543 for administration. Staff

Contact: Steve Johnson, P.E. steve.johnson@crab.wa.gov

The CRABoard approved a construction lapsing extension of Columbia County's Lower Hogeve Road RAP project to April 18, 2023. *Staff Contact: Steve Johnson, P.E. steve.johnson@crab.wa.gov*

2021-23 RAP Priority Array Review

The CRABoard reviewed the proposed arrays for each of the five RAP regions. 75 final prospectuses were received from the counties on September 1, 2020, requesting \$103,132,800 in RATA funding in the 2021-2023 biennium. The estimated revenue for the 2021-2023 biennium is \$45,000,000, which includes \$4,844,000 in Connecting Washington funding. A final decision and possible approval of the array will be made at the April 2021 CRABoard meeting.

Staff Contact: Steve Johnson, P.E. steve.johnson@crab.wa.gov

RATA Fund Balance Review

The CRABoard reviewed how current financial trends may affect the RATA fund balance in the near future. The Board should still be able to approve some funding for the next proposed array of projects. Current reimbursement schedules could result in CRAB having to delay reimbursements to counties in 2021 and 2022. CRAB staff will be working with the counties to update their proposed reimbursement schedules for 2021 in an attempt to prevent any such delays.

Staff Contact: Drew Woods, PE drew.woods@crab.wa.gov

County Engineer/PWD Changes

Staff reported the following changes:

- Ferry County has appointed Nicole Norvell, PE, as their County Engineer.
- Joshua Frederickson, P.E., has received his engineering license to practice in Washington State and thus assumed all of the duties of Kittitas County Engineer effective September 29.
- Asotin County, Lincoln County and Pacific County are actively recruiting for the position of County Engineer. Both Asotin County and Lincoln County have hired Walt Olsen, PE, as their Interim County Engineer.

Staff Contact: Drew Woods, PE drew.woods@crab.wa.gov, Derek Pohle, PE derek.pohle@crab.wa.gov

Summary of State Auditor's Reports Findings

	Number	Findings	Management Letters	County Road or ER&R	CRAB Follow-Up Needed
<i>Financial</i>	28	7	3	Yes	No
<i>Accountability</i>	10	0	2	No	No
<i>Fraud</i>	1	1	0	No	No
<i>Performance</i>	1	0	0	No	No

Staff Contact: Derek Pohle, PE derek.pohle@crab.wa.gov

Executive Director Recruitment Schedule

John Koster has announced that he plans to retire from CRAB and public service on April 30, 2021. In preparation, the CRABoard set the following recruitment schedule:

- January 2021 – advertise position
- March – interview, negotiate, and hire new Executive Director
- Mid April – 105 day Legislative Session ends
- April 30 – John Koster retires
- May 1 – new Executive Director starts

Staff Contact: Karen Pendleton karen.pendleton@crab.wa.gov

NEXT CRABOARD MEETING

The CRABoard’s next meeting will be held virtually and at the CRAB Offices on January 28-29, 2021. Meeting agendas are posted five days prior to the next CRABoard meeting. Current materials as well as past agendas and meeting minutes can be found at: <http://www.crab.wa.gov/crab/meetings.cfm>

Staff Contact: Karen Pendleton karen.pendleton@crab.wa.gov

CRAB TRAINING

County Engineers’ Training

County Engineers’ Training was scheduled to be held in person December 8-10, 2020 and January 12-14, 2021 but had to be canceled due to the latest COVID-19 restrictions. In early 2021 staff will begin planning future classes.

Staff Contact: Derek Pohle, PE derek.pohle@crab.wa.gov

Design and UAS Systems Training

No in-person Design Systems or UAS Systems classes are scheduled for this upcoming quarter due to lingering COVID-19 concerns and restrictions.

Staff Contact: Brian Bailey brian.bailey@crab.wa.gov

GIS-Mo Training

Initial GIS-Mo classes have been completed. Further training will be accomplished in individual or small group settings as needed.

Staff Contact: Mike Clark mike.clark@crab.wa.gov

INFORMATION SERVICES UPDATE

All of CRAB’s major projects are within scope and on budget.



CRAB is continuing to work with vendors, counties, staff, and other key stakeholders to implement GIS-Mo, a spatial asset management system with mobile capabilities for roadways and roadway assets by 2021. (<http://www.crab.wa.gov/gis-mo>) To stay informed, GIS-Mo monthly QA and Project Management (PM)

status reports will be available on the OCIO IT Project Dashboard <http://waocio.force.com>.

GIS-Mo has been slightly behind schedule since July, due to Covid-19 and other factors, but with no expected impacts to Go-Live in January. At this time, no further training has been scheduled.

Information Services Projects Status:

Project	Status	Estimated Completion	Estimated Cost
GIS-Mo	on-time	Jun-21	\$ 1,071,500.00
CRAB Website	on-time	Nov-20	\$ 20,000.00
Office365	on-time	Dec-20	\$ 7,000.00
Cloud Migration	complete	Jul-20	\$ -
RAP Online Release	complete	Oct-20	\$ -

Major Milestones reached:

- GIS-Mo: Scheduled training complete, onboarding checklist communicated, advanced training in planning stages
- CRAB Website: Training, testing, new domain setup
- Office 365: Established enterprise presence and procured licenses
- Cloud Migration: 60% of estimated operating cost
- RAP Online: New release for 2021-2023 Call for Projects

Staff Contact: Eric Hagenlock eric.hagenlock@crab.wa.gov, (360)350-6088

The IT staff has been reorganizing their duties, with Nolen Young and Scott Campbell absorbing database development duties in preparation for Kathy O’Shea’s retirement in early 2021. Staff is also evaluating the needs for system and security support, has completed a 2021-2023 budget analysis and compiled their Strategic Plan Performance Measures.

Staff Contact: Eric Hagenlock eric.hagenlock@crab.wa.gov, (360)350-6088

DESIGN AND UAS SYSTEMS UPDATES

Design Systems



The contract for a \$101,000 grant from the Washington Traffic Safety Commission for the implementation of a Learning Management System (LMS) was finalized and the LMS has been implemented. CRAB and Eagle Point offered four LMS training webinars for county administrators and prepared two kick-off training webinars for users. The user kick-off training webinar was attended by 195 users. 36 of the counties have provided user databases totaling 560 users, the first day of operation saw 199 users log in, and users accessed 390 assets within the platform.

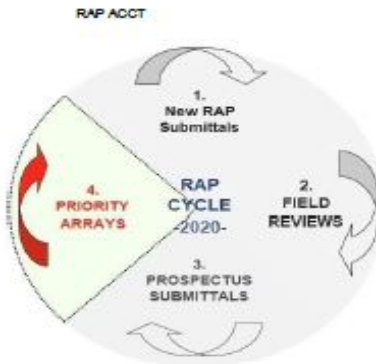
Unmanned Aerial Systems



The UAS Program had its first official mission with the quad-copter on September 29, assisting Skagit County in collecting data on Francis Road. Staff has been in conversation regarding the use of the UAV for a variety of data collection tasks and plans to begin looking more closely at the feasibility of using the UAV for tasks that would bring value to the counties. These include roadway topography, such as the Francis Road Project, road rating and asset collection. Staff will assess the drone's current camera payloads and need for new equipment as necessary to accomplish the tasks. It is CRAB's intent to fund this endeavor through upcoming grant opportunities.

Staff Contact: Brian Bailey brian.bailey@crab.wa.gov

RURAL ARTERIAL TRUST ACCOUNT (RATA) ACTIVITY AND BALANCE SUMMARY



RURAL ARTERIAL PROGRAM October, 2020



PROJECT STATUS:

Billing Phase	'83-'07	'07-'09	'09-'11	'11-'13	'13-'15	'15-'17	'17-'19	Current Biennium '19-'21	TOTAL
Completed	958	43	35	2	37	15	7		1097
Awaiting Closeout		1	2		6	2	1	1	13
Some RATA paid	1		3		7	26	32	35	104
No RATA Paid							2	7	9
TOTAL	959	44	40	2	50	43	42	43	1223

FUND STATUS:

Anticipated Revenue to end of '19 - '21 Biennium:		
Fuel tax receipts and interest through June, 2019		607,140,559
Estimated fuel tax receipts, interest and CW Transfers July 2019 thru June 2021		39,587,000
	Total estimated revenue	646,727,559
RAP Expenditures to date:		
To Completed Projects		556,704,945
To Projects in Design or Under Construction		46,243,916
Administration		12,683,608
	Total RATA spent	615,632,469
RAP Obligations:		
RATA Balance on Active Projects		101,811,956
RATA \$ yet to allocate to Partially funded projects -		31,678,338
Requests for reimbursement - pending		182,426
Estimated remaining administration through 2019- 2021 biennium		381,931
	Total RATA obligated	134,054,651

QTR 3 - 2020 RATA ACTIVITY:

REVENUE MONTH	BEGINNING BALANCE	MVFT REVENUE	INTEREST - Cash Rcpts	PROJECT PAYMENTS	#	ADMIN CHARGES	ENDING BALANCE
July	\$18,763,154.25	1,322,220.10	\$21,172.66	(1,823,646.18)	13	(59,970.34)	\$18,222,930.49
August	\$18,222,930.49	\$1,431,140.61	\$13,948.35	(2,524,368.64)	33	(61,856.72)	\$17,081,794.09
September	\$17,081,794.09	\$1,110,361.44	\$13,592.22	(2,349,777.16)	35	(70,715.84)	\$15,785,254.75
TOTALS:		\$3,863,722.15	\$48,713.23	(6,697,791.98)	81	(192,542.90)	

10/27/2020

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