



Office of Administrative Services

207 Fourth Ave. North
Kelso, WA 98626
TEL (360) 577-3065
FAX (360) 577-3028
www.co.cowlitz.wa.us

Board of County Commissioners

Kathleen A. Johnson District 1
George Raiter District 2
Axel Swanson District 3

Personnel Department

Jim Zdilar, Director

December 5, 2008

Job Announcement

Engineering Technician III - Designer

Public Works Department

We are accepting applications for the position of Engineering Technician III – Designer position in the Engineering Division of the Cowlitz County Public Works Department. This position performs office and field engineering duties in the Department of Public Works. Assignments and duties may include computer aided drafting, design, surveying, construction and public relations. This position will receive work assignments from the Engineering Manager and will work closely with the department's Engineering Division staff to complete these assignments.

Minimum Qualifications:

1. Minimum of four (4) years of demonstrated knowledge in computer aided drafting through a combination of work experience on projects, formal education, and/or training.
2. Knowledge of fundamental mathematics, algebra and trigonometry, as applied to basic civil engineering practice.
3. Ability to use a personal computer and working knowledge of current software programs applicable to the job.
4. Ability to interact with the public and/or contractors, perform technical research work on routine engineering problems, analyze data and provide professional opinion based on solid engineering principles to a variety of internal and external contacts, communicate professionally both orally and in writing; understand department policies and procedures as well as work standards and codes applicable to the job.
5. Ability to read and interpret project specifications, maps and technical drawings.
6. Possess and maintain a valid unrestricted driver's license (except for vision).

Monthly Salary--steps: \$ 3,782—3,970—4,169—4,377 ~~ plus benefits package ~~

Benefits Package currently includes: Medical, dental, orthodontia, life, vision and prescription insurance, HRA option for eligible employees; paid holidays; vacation and sick leave; employee assistance program; and retirement program through the State of Washington Department of Retirement Systems. Voluntary benefits include: life and accident insurance; flexible spending accounts; and deferred compensation program.

Application Information:

The application packet and employment application, can be obtained by visiting Administrative Services at 207 Fourth Ave., North, Kelso, WA; by calling (360) 577-3065 or TDD (360) 577-3061; by faxing your request to (360) 423-9987; or by accessing the County's website under Employment Opportunities: www.co.cowlitz.wa.us.

*Applicants must submit an employment application to the Office of Administrative Services.
This position will remain open until filled.*

Cowlitz County is an Equal Opportunity Employer.