

# COUNTY ROAD ADMINISTRATION BOARD

JAY WEBER, EXECUTIVE DIRECTOR

## CRAB QUARTERLY REPORT

Issue 7

April 2013 – August 2013

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## WELCOME DEREK POHLE TO CRAB

With the addition of the performance measures dashboard to the long list of CRAB's assistance to counties, the County Road Administration Board has reorganized some of the duties amongst the Engineering staff and has welcomed Derek Pohle, PE, former Grant and Whitman County Engineer, to the staff on July 1, 2013. Derek's experience and expertise in the field are a great addition to CRAB staff as well as providing an opportunity to explore some new ways to provide information on county road performance and compliance. Derek's primary duties will include reviewing county compliance with the Standards of Good Practice, revising existing reports for improvement of data collected to support the County Transportation Metrics project, assessing and recommending changes to Washington Administrative Code for possible revision by CRABoard, examining State Auditor's Office reports for county road department compliance with RCW and WAC and providing an on-going resources to County Engineers and their staff members. Please give Derek a call if you have a question and wish him well!

## AUGUST 2013 CRABOARD MEETING

### Board Elects New Chairs

Congratulations to Douglas County Commissioner Dale Snyder, Chairman; Pierce County Engineer Brian Stacy, PE, Vice-Chairman; and Columbia County Engineer Drew Woods, PE, Second Vice-Chairman!

### CRABoard Meeting Agenda

The CRABoard meeting agendas are posted ten days prior to the next CRABoard meeting. The Board's next scheduled meeting is October 31-November 1, 2013 in Olympia. Past agendas and meeting minutes can also be found at the following link:

<http://www.crab.wa.gov/CRABoard/meetings/meeting.cfm>

Staff Contact: Karen Pendleton, [Karen@crab.wa.gov](mailto:Karen@crab.wa.gov), (360) 350-6077

### Summary of State Auditor's Reports Findings

Staff reported that ten county audit report representing eight counties had been reviewed since the April 2013 Board meeting. Four audits contained a total of four findings issued and none involved County Road Funds in some form. Staff Contact: Walt Olsen, [Walt@crab.wa.gov](mailto:Walt@crab.wa.gov), (360) 350-6080

### County Engineer Changes

#### Grant County:

On June 4, 2013 the Grant County Engineer submitted his letter of resignation effective June 30, 2013. The Grant County Board of Commissioners notified CRAB in writing of the pending vacancy on June 18, 2013 in accordance with WAB 136.12.020. The Board then subsequently notified CRAB in writing on July 2, 2013 of the appointment of Engineer Jeff Tincher, PE. Mr. Tincher will assume his duties in Grant County on July 22, 2013. Notification to CRAB of the appointment was in accordance with WAC 136.12.045.

#### King County:

On May 30, 2013 the CRABoard was notified of the appointment of Rick Brater, PE as County Engineer. Mr. Brater assumed his duties on May 30, 2013. Notification to CRAB of the appointment was in accordance with WAC 136.12.045.

**Okanogan County:**

On July 19, 2013 the position of Okanogan County Engineer became vacant. As aforementioned Mr. Jeff Tincher accepted the county engineer position in Grant County as of July 22, 2013. Per WAC 136-12-020, the County Legislative Authority is to inform CRAB of the vacancy within five working days. Okanogan County failed to do so, however, CRAB staff has been aware of the pending vacancy. On July 29, 2013 the Compliance Manager followed up with Okanogan County and discovered there was some confusion regarding when the time clock starts ticking on the five days. On July 29, 2013 CRAB received the required information from the County. Mr. Larry Zimmerlund, PE has been named the interim County Engineer, and the Public Works Director Mr. Robert Parten has been named the Acting County Engineer until the County can employ a new full-time county engineer.

Staff Contact: Walt Olsen, [Walt@crab.wa.gov](mailto:Walt@crab.wa.gov), (360) 350-6080

**CRABoard Adopts WAC Changes**

The CRABoard adopted the following changes at their August 1, 2013 Public Hearing:

- WAC 136-15-045 RAP projects in the six-year program: *Housekeeping- clarify definition of program items*
- WAC 136-100-020 Adoption of rules: *Housekeeping*
- WAC 136-130-050 Supplemental rules in northeast region (NER): *Housekeeping*
- WAC 136-161-060 RAP program cycle – Total project rating and priority array: *Housekeeping – make project eligibility and six year program due date consistent.*
- WAC 136-170-030 Terms of CRAB/county contract: *Housekeeping – remove obsolete section*
- WAC 136-180-040 Payment of vouchers: *Housekeeping – match current EFT methods payment.*
- WAC 136-300-010 Purpose and authority: *Housekeeping –cites the correct RCW*

The official filing information with full mark-up can be found at CRAB's website:

[http://www.crab.wa.gov/Administration/Accountability/rules\\_WACS.cfm](http://www.crab.wa.gov/Administration/Accountability/rules_WACS.cfm)

Staff Contact: Karen Pendleton, [Karen@crab.wa.gov](mailto:Karen@crab.wa.gov), (360) 350-6077

**Review of RAP Regional Meetings**

Staff reported on his recent Puget Sound Region meeting. Staff Contact: Randy Hart, [randy@crab.wa.gov](mailto:randy@crab.wa.gov), (360) 350-6081

**RAP Project Requests**

The CRABoard delayed its decision on Kittitas County's request to waive reimbursement for their withdrawn Westside Road project until the October 2014 meeting.

The CRABoard approved Lewis County's request for a scope reduction for their Highway 603-2 project. Staff Contact: Randy Hart, [randy@crab.wa.gov](mailto:randy@crab.wa.gov), (360) 350-6081

**New RAP Project Funding**

The CRABoard approved \$809,900 in new funding for Douglas County's Chief Joe Dam Bridge, which, after gaining federal funding, was submitted by the county and added to the NE Region bridge funding array. Staff Contact: Randy Hart, [randy@crab.wa.gov](mailto:randy@crab.wa.gov), (360) 350-6081

**2014-2015 County Fuel Tax Distribution**

The Board approved the following County Fuel Tax Distribution at their August Board meeting. Staff Contact: Don Zimmer, [don@crab.wa.gov](mailto:don@crab.wa.gov), (360) 350-6084

<b>MOTOR VEHICLE FUEL TAX</b>				
<b>June 2013 Revenue Forecast</b>				<b>\$140,345,000</b>
<b>County Roadlog Certified January 1, 2013</b>				
<b>County Name</b>	<b>2014 Allocation</b>			
	<b>Percent</b>		<b>Revenue</b>	
Adams	2.8547		\$4,006,429	
Asotin	1.1338		\$1,591,232	
Benton	2.1867		\$3,068,924	
Chelan	1.5517		\$2,177,733	
Clallam	1.3117		\$1,840,905	
Clark	4.5068		\$6,325,068	
Columbia	1.0128		\$1,421,414	
Cowlitz	1.5974		\$2,241,871	
Douglas	2.5554		\$3,586,376	
Ferry	1.2089		\$1,696,631	
Franklin	2.0197		\$2,834,548	
Garfield	0.9044		\$1,269,280	
Grant	4.4257		\$6,211,249	
Grays Harbor	1.6016		\$2,247,766	
Island	1.5592		\$2,188,259	
Jefferson	0.9560		\$1,341,698	
King	8.5153		\$11,950,797	
Kitsap	3.5589		\$4,994,738	
Kittitas	1.3734		\$1,927,498	
Klickitat	1.8342		\$2,574,208	
Lewis	2.2143		\$3,107,659	
Lincoln	2.9496		\$4,139,616	
Mason	1.5531		\$2,179,698	
Okanogan	2.2988		\$3,226,251	
Pacific	0.8996		\$1,262,544	
Pend Oreille	1.1351		\$1,593,056	
Pierce	7.5240		\$10,559,558	
San Juan	0.6277		\$880,946	
Skagit	2.2542		\$3,163,657	
Skamania	0.5657		\$793,932	
Snohomish	6.4741		\$9,086,076	
Spokane	6.3718		\$8,942,503	
Stevens	2.6142		\$3,668,899	
Thurston	3.4579		\$4,852,990	
Wahkiakum	0.5730		\$804,177	
Walla Walla	2.0406		\$2,863,880	
Whatcom	2.7539		\$3,864,961	
Whitman	2.9595		\$4,153,510	
Yakima	4.0646		\$5,704,463	
<b>TOTAL</b>	<b>100.0000</b>		<b>\$140,345,000</b>	

## TRAINING

### CRAB Training May – July 2013

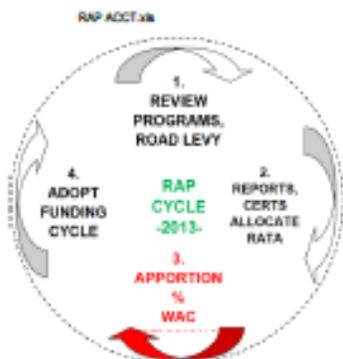
Date	Subject	Location	Participants	Counties Represented
May 7-9	County Engineer	CRAB Offices	<b>CANCELLED</b>	N/A
May 9-10	County Engineer "Lite"	Benton County	5	1
May 14	Mobility	CRAB Offices	8	1
May 29	County Engineer "Lite"	Thurston County	12	1
June 4-5	AutoCAD Civil 3-D	Wenatchee	25	12
June 6-7	AutoCAD Civil 3-D	CRAB Offices	34	10
July 24-25	County Engineer "Lite"	Spokane	10	1

### Future Training Schedule:

Date	Subject	Location	Registration Deadline
November 5	Autodesk Pre-Conference Training	Bremerton	October 29, 2013
November 6-7	Road Design Conference	Bremerton	October 29, 2013
December 10-12	County Engineer	CRAB Offices	December 6, 2013

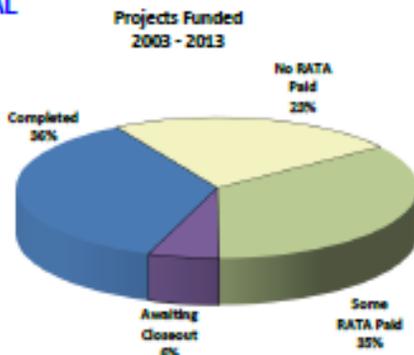
Staff Contacts: Jim Oyler, [JimO@crab.wa.gov](mailto:JimO@crab.wa.gov), (360) 350-6090 (Mobility)  
 Jim Ayres, [JimA@crab.wa.gov](mailto:JimA@crab.wa.gov), (360) 350-6091 (AutoCAD, Autodesk Design Systems)  
 Jeff Monsen, [Jeff@crab.wa.gov](mailto:Jeff@crab.wa.gov), (360) 350-6079 (Engineer's Training)

# RURAL ARTERIAL TRUST ACCOUNT (RATA) ACTIVITY AND BALANCE SUMMARY



## RURAL ARTERIAL PROGRAM

AUGUST, 2013



### PROJECT STATUS:

Project Status:	'83-'03	'03-'05	'05-'07	'07-'09	'09-'11	'11-'13	'13-'15	TOTAL
Completed	886	39	23	25	9			982
Awaiting Closeout		2	2	3	4			11
Some RATA paid	1	4	3	19	31	2 <i>Emergency Projects</i>		60
No RATA Paid					2		35	37
<b>TOTAL</b>	<b>887</b>	<b>45</b>	<b>28</b>	<b>47</b>	<b>46</b>	<b>2</b>	<b>35</b>	<b>1090</b>

### FUND STATUS

<b>Anticipated Revenue to end of '11 - '13 Biennium:</b>	
Fuel tax receipts and Interest to June, 2013	484,755,956
Estimated fuel tax receipts and Interest July 2013 thru June 2015	36,952,700
<b>Total estimated revenue</b>	<b>521,708,656</b>
<b>RAP Expenditures to date:</b>	
To Completed Projects	416,220,431
To Projects In Design or Under Construction	40,143,727
Administration	9,254,390
<b>Total RATA spent</b>	<b>465,618,549</b>
<b>RAP Obligations:</b>	
RATA Balance on Current Active Projects	114,348,277
Unallocated Withdrawn, Turnback funds	1,058,034
Estimated remaining administration through 2013 - 2015 biennium	945,000
<b>Total RATA obligated</b>	<b>116,951,311</b>

### QTR 4 - 2012 RATA ACTIVITY:

MONTH	BEGINNING BALANCE	MVFT REVENUE	INTEREST + Cash Rcpts	PROJECT PAYMENTS	#	ADMIN CHARGES	ENDING BALANCE
April	\$18,580,852.58	\$1,333,483.82	\$3,878.08	(555,340.00)	13	(48,620.02)	\$19,298,232.35
May	\$19,298,232.35	\$1,538,192.53	\$4,429.00	(710,055.71)	13	(38,544.50)	\$20,090,253.78
June	\$20,090,253.78	\$1,489,700.08	\$3,410.16	(988,988.47)	9	\$7,593.04	\$20,602,597.57
<b>TOTALS:</b>		<b>\$4,361,365.43</b>	<b>\$11,715.3</b>	<b>(2,253,764.27)</b>	<b>35</b>	<b>(77,571.48)</b>	

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Staff Contact: Randy Hart, [Randy@crab.wa.gov](mailto:Randy@crab.wa.gov), (360) 350-6081