CALENDAR OF COUNTY DUE DATES
FOR FORMS AND DOCUMENTS SUBMITTED TO CRAB

FORM	DUE Date:	DESCRIPTION	FOR YEAR:
SIX YEAR ROAD PROGRAM - Hard Copy, WAC 136-15-050	**Within 30 days of adoption, but no later than: Dec 31, 2013**	Hard copy of same form required by WSDOT. Consists of two parts: 1) 6 yr road fund revenue and expenditures analysis -- Example form 2) Program listing of specific projects **Attached resolution should reference the availability of the priority array and bridge inspection report to the county board.**	**2014 Through 2019**
ANNUAL CONSTRUCTION PROGRAM WAC 136-16-040	**Within 30 days of adoption, but no later than: Dec 31, 2013**	To be adopted prior to adoption of the budget. Shall include recommendations for all road and bridge construction projects, maintenance, and all road equipment purchases for the ensuing year. The sum of all construction costs shall be approximately equal to the amount in the road fund construction budget for construction work. Attach adopting resolution and provide a list of proposed road equipment purchases.	**2014**
CAPP PROGRAM WAC 136-300-060	**Dec 31, 2013**	Lists all proposed county arterial preservation projects and acitivties for the ensuing year. Identify proposed CAPA funded projects.	**2014**
PMS CERTIFICATION FOR CAPP WAC 136-70-070	**Dec 31, 2013**	Shows implementation of and compliance with requirements of WAC136-70, which maintains eligibility for CAPA funds.	**2013**
BUDGET SUMMARY SHEET	**Dec 31, 2013**	Construction Budget ≥ Amount on Annual Construction Program	**2014**
MAINTENANCE MANAGEMENT - WORK PLAN AND BUDGET WAC 136-11-040	**Dec 31, 2013**	Prepare a work plan and budget for maintenance activities. This work plan and budget should be based upon the road features to be maintained, the types and amounts of work planned and the costs for the labor, equipment and materials needed to complete the work.	**2014**
ROAD LEVY CERTIFICATION WAC 136-150-021	**Feb 1, 2014**	Shows the amount of total road levy fixed and the amount if any, budgeted in accordance with RCW 36.33.220 for traffic law enforcement and/or any other purpose from diverted road levy	**2014**
TRAFFIC LAW ENFORCEMENT CERTIFICATION WAC 136-150-022	**April 1, 2014**	In those counties where diversion of road levy or transfer of funds has been budgeted for traffic law enforcement, shows the actual expenditure for traffic law enforcement in the previous budget year. Counties with population less than 8,000 are exempt from this requirement.	**2013**
CERTIFICATION OF EXPENDITURES FOR FISH PASSAGE BARRIER REMOVAL WAC 136-150-023	**April 1, 2014**	Shows that actual expenditures for fish barrier removal beyond the county right of way did not exceed 25% of total project costs and that total annual costs did not exceed 1/2% of annual road construction budget.	**2013**
ANNUAL CERTIFICATION WAC 136-04-030	**April 1, 2014**	A questionaire designed to demonstrate each county's level of compliance with pertinent laws and regulations. The CRABoard submits a certificate to the state treasurer each year for those counties found to be in compliance with pertinent laws relating to county road administration and with the standards of good practice as formulated and adopted by the CRABoard.	**2013**
ANNUAL CONSTRUCTION REPORT WAC 136-16-050	**April 1, 2014**	Shows actual expenditures for all construction work excluding construction administration and engineering done during the previous budget year.	**2013**
CAPP REPORT WAC 136-300-090 **Will update after 2013 CAPA received is known**	**April 1, 2014**	Lists the pavement preservation activities, both CAPA and non-CAPA funded with a specific listing of lane miles, type of work and CAPA funds spent. Summarizes Maintenance Mgmt & Pavement Mgmt Systems Costs.	**2013**
MAINTENANCE MANAGEMENT - CERTIFICATION FORM WAC 136-11-050	**April 1, 2014**	On this form, the County Engineer certifies compliance with the requirements of WAC 136-11-040. This certification form is submitted with the Annual Certification form as required under WAC 136-04-030.	**2013**
ROAD LOG UPDATE WAC 136-60-030	**May 1, 2014**	Used for 2015 distribution of CAPA and Fuel Tax funds to counties.	**2015**
PAVEMENT SURFACE CONDITION RATINGS WAC 136-70-040	**May 1, 2014**	Certifies eligibility for CAPA fund distribution in the ensuing year.	**2015**